



HAYWARD AREA RECREATION & PARK DISTRICT

CITIZENS ADVISORY COMMITTEE MEETING AGENDA

Monday, March 9, 2020

6:30 PM Regular Meeting

6:30 PM Citizens Advisory Committee Meeting

District Offices, 1099 'E' Street, Hayward, CA 94541
(510) 881-6710

Public Comments on Items on the Agenda

If you wish to speak on an item under discussion by the Board of Directors which appears on this Agenda, you may do so upon receiving recognition from the President of the Board. Please state your name and address and whether you are speaking as an individual, or are speaking for an organization, in which case, please state the name of the organization.

Public Comments on Items Not Appearing on the Agenda

Any citizen desiring to speak on a matter not appearing on this Agenda may do so under Public Comments at such time the President of the Board will request remarks from the audience. Those comments, by State Law, are limited to items of interest to the public that are within the subject jurisdiction of the Board of Directors. You should be aware that the law prohibits the Board from discussing or acting at this meeting on items not on the Agenda except for very limited situations. Those situations are:

1. If an emergency exists. This generally requires the existence of work stoppage or a crippling disaster, which impairs the public health or safety. This requires the affirmative vote of three members of the Board; or
2. The Board finds that the need to act arose after the Agenda was posted. If five Board Members are present, this action will require a 2/3 Vote or four votes. If only three or four Board Members are present, this action will require a unanimous vote of all Board Members present; or
3. This matter had been placed on Agenda and posted previously at prior meeting within the last five-days and was continued until this meeting.

To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 5 minutes for each individual speaker and 30-minutes total time for public testimony on an item has been established by the Board of Directors.

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, special assistance for participation in this meeting can be obtained by contacting the General Manager's Office at (510) 881- 6711. A 48-hour notification will enable the District to make reasonable accommodations to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

**Paul W. Hodges, President
Board of Directors**

6:30 PM - REGULAR MEETING

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG AND ROLL CALL
2. ORAL COMMUNICATIONS

2.1 Public Comments

(Note: For matters not otherwise listed on this agenda. The Board of Directors welcomes your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and referred to Board of Directors Committee(s) and/or Staff.) To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 5 minutes for each individual speaker and 30-minutes total time for public testimony on an item has been established by the Board of Directors.

3. CONSENT CALENDAR

3.1 Approval of Draft Minutes of the December 9, 2019 CAC Meeting

Executive Summary:

The CAC will consider approval of the Draft Minutes from the CAC Meeting held on Monday December 9, 2019.

Financial Impact:

None.

Staff Recommendation:

Approve by motion the Minutes of the Monday December 9, 2019 CAC Meeting.

Description of Item:

The attachment provides the draft minutes from Monday December 9, 2019.

3.2 Election of CAC Officers for 2020

Executive Summary:

The President of the CAC hold elections for President, Vice-President and Secretary of the CAC for 2020.

Financial Impact:

None.

Staff Recommendation:

The Citizens Advisory Committee elect officers for 2020.

Description of Item:

The President of the CAC will solicit nominations from the committee for officers for 2020. Open positions include President, Vice-President and Secretary.

3.3 Trails Master Plan Overview

Executive Summary:

The Capital and Planning Department will present an overview of the Hayward Area Recreation and Park District Parks Master Plan.

Financial Impact:

None.

Staff Recommendation:

Citizens Advisory Committee receive this information and provide feedback to Staff.

Description of Item:

The Capital and Planning Department will present an overview of the newly adopted Parks Master Plan to orient the CAC to this important document.

3.4 Capital and Planning Projects – Update

Executive Summary:

The Capital and Planning Department will present an overview of the status of select Measure F1 Bond Projects.

Financial Impact:

None.

Staff Recommendation:

Citizens Advisory Committee receive this information and provide feedback to Staff.

Description of Item:

The Capital and Planning Department will present an overview of the current status of select Measure F1 Bond Projects.

4. OTHER BUSINESS

Brief informational-only reports from the Citizen Advisory Committee members and/or Staff, including Committee Member Activities and Reports related to meetings attended on behalf of the District or at the District's expense (AB1234).

5. ADJOURNMENT

The next Regular Meeting of the Citizens Advisory Committee will take place on Monday June 8, 2020 at 6:30 PM at the District Offices (1099 E St. Hayward, CA 94541).

This AGENDA is posted in accordance with Government Code Section 54954.2(a) NOTICE: DISCLOSABLE PUBLIC RECORDS RELATING TO THE OPEN SESSION AGENDA ITEMS: Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our Administrative Offices located at 1099 'E' Street, Hayward, California.



Citizens Advisory Committee

March 9, 2020

Agenda Item:3.1

Created By: J. Wheeler

Approval of Draft Minutes of the December 9, 2019 CAC Meeting

Executive Summary:

The CAC will consider approval of the Draft Minutes from the CAC Meeting held on Monday December 9, 2019.

Financial Impact:

None.

Staff Recommendation:

Approve by motion the Minutes of the Monday December 9, 2019 CAC Meeting.

Description of Item:

The attachment provides the draft minutes from Monday December 9, 2019.

Executive Summary:

The CAC will consider approval of the Draft Minutes from the CAC Meeting held on Monday December 9, 2019.

Financial Impact:

None.

Staff Recommendation:

Approve by motion the Minutes of the Monday December 9, 2019 CAC Meeting.

Description of Item:

The attachment provides the draft minutes from Monday December 9, 2019.

ATTACHMENTS:

Description	Upload Date	Type
CAC Minutes 12-09-19	3/5/2020	Cover Memo



HAYWARD AREA RECREATION & PARK DISTRICT

CITIZENS ADVISORY COMMITTEE MEETING AGENDA

MINUTES

Monday, December 9, 2019

6:30 PM Citizens Advisory Committee Meeting

District Offices, 1099 'E' Street, Hayward, CA 94541
(510) 881-6710

6:30 PM - REGULAR MEETING

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG AND ROLL CALL

Committee members present: Megan Goodwin-Germano, Mary Lavelle, Wesley Lightfoot, Alyse Lui, Suzanne Philis, Joanne Rickett, Betty Van Sweringen, and Cindy Torres; committee members absent: Evelyn Cormier; committee members excused: Donna Lee Bell and Anita "Kit" Thompson.

2. ORAL COMMUNICATIONS

2.1 Approval of Draft Minutes of the September 9, 2019 CAC Meeting

On a motion by Committee member Alyse Lui and second by Committee member Joanne Ricketts, the Citizens Advisory Committee Members voted unanimously 8-0-0 to approve the Draft Minutes of the Citizens Advisory Committee Regular Meeting on Monday, September 9, 2019.

2.2 ADA Transition Plan – Review of Final Draft

Capital and Planning Assistant Director Brian Laczko and Matt Anderson of EMG presented the ADA Transition Plan to the Citizens Advisory Committee Members and other members of the public present. This was the first of many public comment meetings that will be held to present the Draft ADA Transition to the community. The presentation included an overview of the history and purpose of the Americans with Disabilities Act. It was noted that the Hayward Area Recreation and Park District is classified as a Title II agency by the Federal Government. The scope of the original ADA regulations and 2010 updates was presented. Federal priorities for implementation were reviewed and prioritized elements were shared:

1. Path of Travel to Buildings,
2. Elements used for Programs, Services or Activities,
3. Restrooms and Signage,
4. Access to Auxiliary Features or Amenities,
5. Employee Only Areas. HARD facilities were discussed in relation to these areas and the numbers of barriers in each area and the approximate cost to mitigate these elements was presented. Overall the District has a potential 13.2 million dollars in potential upgrades with less than five percent of the total available bond funds.

2.3 Capital and Planning Projects – Update

Capital and Planning Department Director, Meghan Tiernan gave an overview of Bond projects to date including; those completed, those projects that are in construction, those projects that are in design, those projects that are in the Master Planning process and those smaller projects that are being handled in a “one off” manner.

2.4 Skywest Golf Course - Update

Assistant to the General Manager, Jacqui Diaz presented an overview of recent communications with the City of Hayward and other stakeholders that was sent out by the General manager last week. The CAC was informed that HARD would not be operating a golf course at Skywest after September 30, 2020 due to fiscal constraints around operational subsidies, the number of users, number of district residents using the course and future airport emergency landing zone expansions. The CAC was informed of HARD’s desire to play a possible role in re-use of the property depending on what the City decides to do with the site in the future.

3. PUBLIC COMMENTS

There was no public comment.

4. OTHER BUSINESS

Brief informational-only reports from the Board of Directors and/or Staff, including Board Member activities, Committee Reports and Reports by the Board of Directors related to meetings attended on behalf of the District or at the District's expense (AB1234). Recreation, Arts and Community Services Director, Jim Wheeler informed the CAC of future potential meeting dates in 2020; March 9, June 9, September 14 and December 14. The CAC was reminded of the deadline for new and returning applicants for CAC position in 2020.2021. The deadline for submittal is December 16, 2019. Jacqui Diaz reminded the CAC Members that there was a HARD 75th Birthday Party on December 19, 2019 5:30 PM to 7:30 PM at San Felipe Community Center.

5. ADJOURNMENT

The next Regular Meeting of the Citizens Advisory Committee will take place on Monday March 9, 2019 at 6:30 PM at the District Offices (1099 E St. Hayward, CA 94541).

This AGENDA is posted in accordance with Government Code Section 54954.2(a) NOTICE: DISCLOSABLE PUBLIC RECORDS RELATING TO THE OPEN SESSION AGENDA ITEMS: Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our Administrative Offices located at 1099 'E' Street, Hayward, California.



Citizens Advisory Committee

March 9, 2020

Agenda Item:3.2

Created By: J. Wheeler

Election of CAC Officers for 2020

Executive Summary:

The President of the CAC hold elections for President, Vice-President and Secretary of the CAC for 2020.

Financial Impact:

None.

Staff Recommendation:

The Citizens Advisory Committee elect officers for 2020.

Description of Item:

The President of the CAC will solicit nominations from the committee for officers for 2020. Open positions include President, Vice-President and Secretary.

Executive Summary:

The President of the CAC hold elections for President, Vice-President and Secretary of the CAC for 2020.

Financial Impact:

None.

Staff Recommendation:

The Citizens Advisory Committee elect officers for 2020.

Description of Item:

The President of the CAC will solicit nominations from the committee for officers for 2020. Open positions include President, Vice-President and Secretary.



Citizens Advisory Committee

March 9, 2020

Agenda Item:3.3

Created By: J. Wheeler

Trails Master Plan Overview

Executive Summary:

The Capital and Planning Department will present an overview of the Hayward Area Recreation and Park District Parks Master Plan.

Financial Impact:

None.

Staff Recommendation:

Citizens Advisory Committee receive this information and provide feedback to Staff.

Description of Item:

The Capital and Planning Department will present an overview of the newly adopted Parks Master Plan to orient the CAC to this important document.

Executive Summary:

The Capital and Planning Department will present an overview of the Hayward Area Recreation and Park District Parks Master Plan.

Financial Impact:

None.

Staff Recommendation:

Citizens Advisory Committee receive this information and provide feedback to Staff.

Description of Item:

The Capital and Planning Department will present an overview of the newly adopted Parks Master Plan to orient the CAC to this important document.



Citizens Advisory Committee

March 9, 2020

Agenda Item:3.4

Created By: J. Wheeler

Capital and Planning Projects – Update

Executive Summary:

The Capital and Planning Department will present an overview of the status of select Measure F1 Bond Projects.

Financial Impact:

None.

Staff Recommendation:

Citizens Advisory Committee receive this information and provide feedback to Staff.

Description of Item:

The Capital and Planning Department will present an overview of the current status of select Measure F1 Bond Projects.

Executive Summary:

The Capital and Planning Department will present an overview of the status of select Measure F1 Bond Projects.

Financial Impact:

None.

Staff Recommendation:

Citizens Advisory Committee receive this information and provide feedback to Staff.

Description of Item:

The Capital and Planning Department will present an overview of the current status of select Measure F1 Bond Projects.