

Hayward Area Recreation and Park District

Employment Opportunity

Custodian – Hourly/Part-time

\$8.27-\$10.56 per hour/DOE

Custodian Part-time /Hourly position

THE POSITION

Under general supervision of the Custodial Supervisor and Recreation Superintendent will provide **custodial duties**, for our wide-range of District facilities. Bi-lingual applicants strongly encouraged. This position will be a part-time position with assignment days and hours varying upon facility needs. This position will be assigned hours on weekends, evenings and mornings.

EXAMPLE OF DUTIES

- Become familiar with District building maintenance standards and expectations. Complete daily, weekly and monthly assignments.
- Performs duties such as (but not limited to) clean, sweep, mop, disinfect, scrub, vacuum and washing of various facility amenities.
- Must be able to be reliable, work independently and be task oriented.
- Be responsible and maintain a safe and healthy facility environment.
- Provide consistent and excellent customer service.
- Perform other duties as assigned.

MINIMUM QUALIFICATIONS

- Must be at least 18 years- fingerprint clearance is required.
- Meet all pre-employment testing requirements (written and oral)
- Bi-lingual a plus, highly beneficial
- Must have reliable transportation and valid Driver's License, good driving record and proof of current automobile insurance.
- Be flexible, willing and available to work days, evenings and weekends as assigned. This is a part-time non-benefited position.

KNOWLEDGE AND ABILITIES

- Knowledge and skills related to janitorial and custodial safe use and proper use of assigned materials and equipment.
- Must be able to lift 25 lbs.
- Ability to work independently with minimum supervision.
- Strong organizational and communication skills.
- Able to follow directs and accept responsibility as assigned.
- Complete required reports, forms and program evaluations.

**FOR MORE INFORMATION OR TO APPLY, PLEASE CALL
(510) 881-6700 or 881-6704**

***Must complete and submit a District Employment
application.....***

go to:

www.haywardrec.org



Important Information

- Position opened until filled.
- All applicants must complete a H.A.R.D. Application.
- Please notify this office regarding the type of reasonable accommodations
- Applications can be picked up and delivered to:

**Hayward Area Recreation
and Park District**
1099 "E" Street
Hayward, CA 94541

- **For additional information please contact us (510) 881-6700 and visit www.haywardrec.org.**

Licenses, Certificates and other Requirements for the position:

- Proof of U.S. residency.
- Possession of a valid California Drivers License or Identification.
- Valid and current automobile insurance.
- Submit to fingerprints and background check.
- Access to reliable transportation.