



# Hayward Area Recreation and Park District

1099 "E" Street, Hayward, CA 94541  
(510) 881-6700

## MINUTES

May 24, 2010

### **MEETING**

The Regular Meeting of the Board of Directors of the Hayward Area Recreation and Park District was called to order by President Paul W. Hodges, Jr. at 7:00 p.m. on Monday, May 24, 2010 in the Board Room of the Administration Building at 1099 'E' Street, Hayward, California.

### **BOARD OF DIRECTORS' CLOSED SESSION**

President Hodges announced that the Board of Directors would adjourn the meeting to hold a Closed Session scheduled at 6:00 p.m. to meet with designated Staff representatives to discuss the Hayward Area Recreation and Park District's employee negotiations.

### **RECONVENE TO REGULAR SESSION**

The Board Meeting reconvened at 7:00 p.m. and was followed by the Pledge of Allegiance and Roll Call.

### **PLEDGE TO FLAG**

The Pledge of Allegiance was followed by Roll Call.

### **PRESENT**

Directors: Andrade, Hodges, Jameson, Pereira, Waespi

Staff: Shue, Gouveia, Lepore, Ely, Maharaj

### **CLOSED SESSION ANNOUNCEMENT**

President Hodges reported that there was no announcement to make from the Closed Session held at 6:00 p.m. on this date.

### **MONTHLY VOLUNTEER RECOGNITION AWARD**

Ms. Ashley Griffey -  
VOM – Dance Program -  
April 2010

President Hodges extended the Board of Directors' congratulations to Ms. Griffey and presented her with the Monthly Volunteer Recognition Award for April 2010 for her work as a volunteer in the Dance Program at the Castro Valley Community Center where she has volunteered for over two years. Ms. Griffey extended her thanks to the Board for the recognition.

Presentation of  
Staff Report -  
Volunteers Assists  
With Tap, Ballet,  
Jazz and Acrobatic  
Dance Classes

Staff reported that Ashley volunteers on Wednesday and Saturday afternoons from 2:00 p.m. to 4:00 p.m. during which time she assists Miss Barbara Primmer with tap, ballet, jazz and acrobatic dance classes for youth 4 to 13 years old. She is extremely knowledgeable of the various dances, assists with choreography and is a participant in the highest level dance workshop, PAWS. Her joy of dancing, her patience and compassion towards the students comes through when she works with them. Staff concluded that

**MONTHLY VOLUNTEER  
RECOGNITION AWARD**  
(Continued)

Ashley's volunteer hours have been invaluable and have helped the District provide quality dance programs to the youth of the community.

Comments -  
Ms. Jean Clark,  
Recreation  
Supervisor

Ms. Jean Clark, Recreation Supervisor, responsible for the Dance Program, extended her congratulations and referred to Ashley's association with the Dance Program that first began at Weekes Community Center and advanced to the Castro Valley Community Center with Ms. Barbara. In addition to being a teaching assistant, Ms. Clark said that Ashley since January 2010, devoted countless hours to prepare the young dancers for the Dance Recital at the Castro Valley Community Center on May 15<sup>th</sup>. Ms. Clark extended her personal thanks and attributed the success of the many programs to the commitment of many hard working volunteers.

Castro Valley Dance  
Recital – May 15, 2010

Eligible for  
VOY Award

Ms. Ashley Griffey's picture will be displayed in the District Administration Office and on the web site as the Monthly Volunteer Recognition Awardee for April 2010. In addition, she will be eligible for the Volunteer-of-the-Year Award for 2010.

**PUBLIC COMMENTS**

Ms. Patra Steffes,  
Vice-President,  
Board of Directors,  
Sun Gallery -  
Maintenance Report  
And *High Art* Show  
Opening on  
May 29, 2010

Ms. Patra Steffes, 24877 Bland Street, Hayward, and Vice-President of the Sun Gallery Board of Directors, announced receipt of a \$2,500 grant from the City of Hayward to upgrade the Sun Gallery building, which she said is a win-win situation for the Sun Gallery and H.A.R.D. She outlined monies spent by the Sun Gallery to paint the building exterior and repairs to the roof, while H.A.R.D. helped out with yard work. Ms. Patra Steffes referred to their *High Art* Show, created by high school students, and passed out information on the Show, which opens at the Sun Gallery on Sunday, May 29<sup>th</sup>. She reported that Ms. Valerie Caveglia continues to serve as Director and referred to the Sun Gallery's Lease Agreement with H.A.R.D. that expires in July 2010, and their plans to continue to occupy the Sun Gallery building, and to negotiate a lower rent.

Extended Thanks  
To H.A.R.D. for  
Programs and  
Activities at the  
Senior Centers and  
Adobe Art Center

Ms. Patra Steffes complimented the excellent programs and classes offered at the Hayward Senior Center and the Kenneth C. Aitken Senior Center, which she has been fortunate to participate in and complimented the instructors for their knowledge and patience. She said that she looked forward enrolling in more classes at the Adobe Art Center, and at both the Senior Centers.

2010 Summer Art  
Camps Offered by  
The Sun Gallery

For information of the Board, Ms. Patra Steffes referred to the Sun Gallery's 2010 Summer Art Camps for children ages 6 to 12, tuition \$225, and their efforts to increase publicity to boost attendance as similar art camp programs are being offered by Chabot College and H.A.R.D.

**CONSENT CALENDAR**

It was moved by Director Jameson, second by Director Waespi, and unanimously carried to approve the Consent Calendar as set forth below.

Minutes

The Minutes of the Regular Meeting of the Board of Directors on Monday, May 10, 2010 at 7:00 p.m.

Finance

Acceptance of the Finance Report for April 2010.

Payment from  
Pepsi Corporation -

For information of the Board, Staff reported that the District has now received payment in the amount of \$12,000 from Pepsi Corporation for calendar year 2009, which would be reflected in the District's May 2010 Revenue Report. Staff said that the delay was primarily due to several factors that included staff changes at Pepsi and removal of Pepsi vending machines from designated facilities of the District.

**SULPHUR CREEK  
NATURE CENTER**

Phase II Development -  
Discovery Center  
And Classroom -  
Nature Education  
Facilities Program  
Grant Funds/  
Proposition 84

Staff reported that on November 7, 2006, California voters passed Proposition 84, the "Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006," as detailed in the Public Resources Code Sections 75001 through 75090. Funding for the Nature Education Facilities Program competitive grants has been made available through the Parks and Nature Education Facilities Chapter of Proposition 84; Public Resources Code Division 43, Chapter 8, Section 75063 (b). The State Department of Parks and Recreation Office of Grants and Local Services has been delegated the responsibility for the administration of the Nature Education Facilities Program Grant Funds, which would range from \$25,000 to \$7,000,000.

Application for Grant  
Funds for Phase II  
Of the Sulphur Creek  
Nature Center Master  
Plan – Expansion of  
Discovery Center  
And New  
Classroom

Staff said that the Hayward Area Recreation and Park District is seeking grant funds to complete Phase II of the Sulphur Creek Nature Center Master Plan, which includes expansion of the Discovery Center and construction of a new classroom. Staff stated that a resolution from the governing Board of Directors is required to file an application for grant funds and requested adoption of the resolution authorizing Staff to file an application for grant funds from the State of California Nature Education Facilities Program.

H.A.R.D. Will  
File Application for  
Highly Competitive  
Statewide Grant

Brief discussion ensued and Staff stated that the grant is highly competitive and funds range from \$3.0 million to \$7.0 million. Staff said that to insure that the District's application is appealing, the District's Grant Coordinator will work closely with staff of Sulphur Creek Nature Center to insure that all the pertinent details of the project and filing requirements are included before submission to the State Department of Parks and Recreation. With reference to an estimate for the Phase II project, Staff responded that the

**SULPHUR CREEK  
NATURE CENTER**  
(Continued)

estimates were last received in 2000 and pointed out that the cost of labor and material have since increased, although the bidding environment remains competitive. Staff said that the District will also have to take into account a wide range of costs related to infrastructure that would be incurred in relation to Phase II.

Following brief comments, it was moved by Director Pereira, second by Director Jameson, and unanimously carried to adopt the following:

R-0910-75  
Approval of  
Application  
For Grant  
Funds

Resolution No. R-0910-75, approving the Hayward Area Recreation and Park District's application for the Nature Education Facility Program Grant Funds for expansion of the Discover Center and construction of a new classroom at Sulphur Creek Nature Center.

**GOLF DEPARTMENT**

Purchase of  
Triplex Trim  
Mower – Presentation  
Of Staff Report

Staff said that the District utilizes several pieces of equipment at Skywest Golf Course to mow greens, fairways and the rough to help maintain optimum playing conditions. Four mowers are used to mow the fairway rough, the rough around the tees and the greens, and the fairways during winter. Staff said that one of the mowers, a John Deere 2653, is no longer operational or serviceable and will be declared surplus after removal of usable parts. In order to keep Skywest looking good and playing well, Staff said that it is necessary to replace the mower.

Informal Bids  
Solicited for  
Purchase of a  
National 8400  
Triplex Trim Mower

Staff reported that they solicited informal bids for purchase of a National 8400 Triplex Trim mower and received two bids. The low bid in the amount of \$15,913.75 was submitted by Golf Ventures West of Hayward, and the second bid of \$18,463.25 was submitted by Turf and Industrial Equipment of Santa Clara. Funds for purchase of the triplex trim mower are available from prior year funds encumbered for the purchase of equipment. Staff recommended acceptance of the low informal bid and requested authorization to expend funds not to exceed \$15,913.75 for purchase of a National 8400 Triplex Trim Mower.

Low Bid in the  
Amount of  
\$15,913.75

It was moved by Director Pereira, second by Director Andrade, and unanimously carried to adopt the following:

Authorization  
To Expend  
Funds-  
\$15,913.75

Authorization to expend funds not to exceed \$15,913.75 for purchase of a National 8400 Triplex Trim Mower for Skywest Golf Course in accordance with Article V, Section 4 of the District's Bylaws.

**PARK DEPARTMENT**

Surplus Equipment -  
Trailer-Brush  
Chipper

Staff reported that the Park Department has a Trailer-Brush Chipper that has been deemed surplus and no longer usable or serviceable and requested that the Trailer-Brush Chipper, Inventory No. A-5114U-1, purchased on May 12, 1987, acquisition cost \$7,490.00, be declared surplus to the District's needs and that Staff be directed to dispose of the Trailer-Brush Chipper in accordance with the District Bylaws.

It was moved by Director Andrade, second by Director Pereira, and unanimously carried to adopt the following:

R-0910-76  
Equipment  
Declared  
Surplus

Resolution No. R-0910-76, declaring the Trailer-Brush Chipper, Inventory No. A-5114U-1, as surplus and to dispose of said equipment in accordance with Article V, Section 14 of the District Bylaws; further, authorizing the removal of the equipment from the District's property records.

**JACK HOLLAND SR.  
PARK**

Development -  
Bay Friendly  
Landscape Grant  
Administered by  
Alameda County  
Waste Management  
Authority

H.A.R.D.  
Recipient of  
\$25,000 Grant

The plans and specifications for development of the Jack Holland Sr. Park included Bay-Friendly Landscape Designs, which were developed with the anticipation that the Hayward Area Recreation and Park District would qualify for a \$25,000 Bay Friendly Landscape Grant, administered by StopWaste.org for the Alameda County Waste Management Authority. Staff was happy to report that the Hayward Area Recreation and Park District received notification of approval of the Grant. For information of the Board, Staff said that the design and construction features of a Bay-Friendly landscape uses a point system for the various areas that include site planning, storm water, earthwork, materials, planting, irrigation and maintenance. A total of 219 points are available, with a minimum requirement of 60 points. Staff reported that the Jack Holland Sr. Park design earned 94 points.

Staff requested authorization for Staff to enter into a Grant Fund Agreement with Alameda County Waste Management Authority for a Bay-Friendly Landscape Grant in the amount of \$25,000 for the Jack Holland Sr. Park.

It was moved by Director Jameson, second by Director Andrade, and unanimously carried to adopt the following:

R-0910-77  
Entry into  
Agreement

Resolution No. R-0910-77, authorizing Staff to enter into an agreement with Alameda County Waste Management Authority for a Bay Friendly Landscape Grant in the amount of \$25,000 for development of Jack Holland Sr. Park.

**JACK HOLLAND SR.  
PARK (Continued)**

Board and  
Staff Comments -  
\$3.0 Million State  
Dept. of Parks and  
Recreation Bond  
Grant – Prop. 40

The Board of Directors complimented Staff for their foresight to include the design in the original bid documents to qualify for the \$25,000 Grant. For information of the Board, Staff reported that they continue to work with the State Legislators for an extension of the \$3.0 million State of California Department of Parks and Recreation Bond Grant (Proposition 40 Funds) for the Jack Holland Sr. Park. With reference to work completed at the site, Staff reported that underground concrete gutter, storm water and domestic sewer lines have been installed, and on schedule.

**BOARD OF DIRECTORS'  
COMMITTEE REPORTS**

H.A.R.D. Recipient  
Of Two (2) Awards of  
Distinction – *Best  
Renovated Facility*  
(Adobe Park) and  
*Best Innovative  
Program* (Explore  
Your Shore)

President's Report: President Hodges was pleased to announce that the Hayward Area Recreation and Park District was the recipient of two *Awards of Distinction* at the 2010 California Association of Recreation and Park Districts Conference held in Monterey, Thursday, May 13<sup>th</sup> to Saturday, May 15<sup>th</sup>: 1) *Best Renovated Facility – Large District - Adobe Park Renovation* and 2) *Best Innovative Program - Large District – Explore Your Shore*. Director Jameson who was in attendance at the Awards Banquet held on Saturday, May 15<sup>th</sup>, received the Awards on behalf of Hayward Area Recreation and Park District.

**REPORT ON BOARD  
MEMBER ACTIVITIES**

Director Andrade -  
Reported on Visit to  
San Lorenzo Comm.  
Park to Follow-Up  
Concerns at the  
May 18<sup>th</sup> Meeting

Director Andrade reported that he visited San Lorenzo Community Park on Saturday, May 22<sup>nd</sup>, to follow-up on the concerns of the neighbors about weekend activities at the park expressed at the San Lorenzo Community Park neighborhood meeting on Tuesday, May 18<sup>th</sup>. He said that he did not witness or see any problems, and found the park to be clean, in good condition and used well. He requested Staff to arrange for removal of the Pepsi vending machine cage at the park, and to continue to watch the park to help evaluate and validate reports that are received.

Director Hodges -  
Attendance at  
May 18<sup>th</sup>  
Meeting

Director Hodges added that the community meeting on Tuesday, May 18<sup>th</sup> was well attended, with representatives from the Alameda County Sheriff's Department in attendance to respond to questions and provide information to the residents.

Director Jameson -  
Reported on Visit to  
San Lorenzo Comm.  
Park

Likewise, Director Jameson reported that she visited San Lorenzo Community Park on Sunday, May 23<sup>rd</sup>. She reported that she was pleased to see the park and the picnic areas utilized to their maximum and being enjoyed by the park patrons and she did not encounter any problems or concerns. Director Jameson reported that on Tuesday, May 25<sup>th</sup>, Supervisor Alice Lai-Bitker will hold a San Lorenzo Public Safety Event at 5:30 p.m. at the San Lorenzo Community Center, to be followed by the unveiling of a new solar light at the Park.

San Lorenzo  
Public Safety Event -  
May 25, 2010; 5:30 pm

**REPORT ON BOARD  
MEMBER ACTIVITIES**  
(Continued)

Staff reported that H.A.R.D. and the Alameda County Sheriff's Department will participate in the event and will be available to provide information to the community.

Director Jameson -  
Reported on  
May 20, 2010  
H.A.S.P.A.  
Meeting – Draft  
Recovery Plan for  
The Tidal Marsh  
Ecosystems

Director Jameson reported that she and Director Hodges were in attendance at a special meeting of the Hayward Area Shoreline Planning Agency at the H.A.R.D. Office on Thursday, May 20<sup>th</sup> to review and discuss responses to the Draft Recovery Plan for the Tidal Marsh Ecosystems. She added that members of the H.A.S.P.A. Citizens Advisory Committee are well-informed and working closely with staff of the East Bay Regional Park District. Director Hodges concurred and added that the meeting was attended well and educational.

Arbor Day  
Celebration -  
May 21<sup>st</sup> at Eldridge  
School, Hayward

Director Jameson reported that she had the opportunity to participate in the Arbor Day celebration at Eldridge Park on Friday, May 21<sup>st</sup>, which she said was an enjoyable morning, attended by the Principal, the teaching staff and students, who enjoyed the tree planting with help from the District's Park Department personnel.

Opening Reception -  
Adobe Art Center -  
May 20, 2010

Director Jameson and Director Hodges reported that they were in attendance at the opening reception of the California Society of Printmakers, "Printing from Perception," at the Adobe Art Center on Thursday, May 20<sup>th</sup>, and enjoyed the exhibition.

Director Waespi -  
2010 Rowell Ranch  
Rodeo – Well  
Attended and  
Enjoyable

Director Waespi reported that he was in attendance at the Rowell Ranch Rodeo held on Saturday, May 15<sup>th</sup> and Sunday, May 16<sup>th</sup>, which he said was well attended and very enjoyable for him personally, contrary to the concerns that were raised by various speakers at a Board Meeting prior to the 2010 Rodeo.

Castro Valley  
Creek Park

Director Waespi was pleased to report that development of the Castro Valley Creek Park is progressing well.

Adobe Park Bocce  
Ball Courts -  
Update on Possible  
Preventive Measures

Director Jameson requested an update on a resolution, if any, to curb the ongoing problems with bicycles and damage caused to the bocce ball courts at Adobe Park. Staff responded that they continue to discuss the installation of a fence around the bocce ball court with the community and, so far, do not have a solution that works for everyone, but will continue to look at all options and costs to seek a permanent solution, including concrete seat walls and extension of the benches as suggested by the Board.

Fairview Community  
Meeting – May 19, 2010

Director Hodges extended thanks to Staff for their attendance at the Fairview Community Club meeting on Wednesday, May 19<sup>th</sup>, to provide information on H.A.R.D's trails and access to them. He added that the residents appreciated the information that was provided and indicated that they were now well-informed.

Next B.O.D. Mtg.,  
6/14/10;  
7:00 p.m.

President Hodges announced the next regular meeting of the Board of Directors will be held on Monday, June 14, 2010 at 7:00 p.m.

**ADJOURNMENT**

There being no further business to discuss, President Hodges adjourned the Board Meeting at 7:45 p.m.

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DENNIS WAESPI, Secretary  
Board of Directors