



Hayward Area Recreation and Park District

1099 "E" Street, Hayward, CA 94541
(510) 881-6700

MINUTES

Monday
January 25, 2010

MEETING

The Regular Meeting of the Board of Directors of the Hayward Area Recreation and Park District was called to order by President Paul Hodges, Jr. at 7:00 p.m. on Monday, January 25, 2010 in the Board Room of the Administration Building at 1099 'E' Street, Hayward, California.

BOARD OF DIRECTORS' WORK SESSION

The Board of Directors held a Work Session at 6:00 p.m. to discuss the Hayward Area Recreation and Park District's Actuarial Valuation Report as required by the Government Accounting Standards Board (GASB) Statement 45 and prepared by Nicolay Consulting of San Francisco in December 2009.

GASB
Statement 45

PLEDGE TO FLAG

The Pledge of Allegiance was followed by Roll Call.

PRESENT

Directors: Andrade, Hodges, Jameson, Pereira, Waespi

Staff: Shue, Gouveia, Silva, Lepore, Ely, Maharaj

PUBLIC COMMENTS

Mrs. Betty Moose -
100th Anniversary of
San Lorenzo Library

Mrs. Betty Moose, 1328 Via El Monte, San Lorenzo, announced that the 100th anniversary celebration of the San Lorenzo Library will be held on Saturday, October 16, 2010 from 10:00 a.m. to 5:00 p.m., with the official program scheduled at 2:00 p.m. She extended an invitation to the Board of Directors and Staff to the celebration, the date of which has been established.

CONSENT CALENDAR

It was moved by Director Pereira, second by Director Jameson, and unanimously carried to approve the Consent Calendar as set forth below.

Minutes

The Minutes of the Regular Meeting of the Board of Directors on Monday, January 11, 2010 at 7:00 p.m.

Finance

Acceptance of the Finance Report for December 2009.

20TH ANNIVERSARY CELEBRATION OF THE S.F. BAY TRAIL

Staff introduced Mrs. Betty Moose, Co-Chair of the 20th Anniversary celebration of the San Francisco Bay Trail, who requested to be placed on the Agenda to provide a report on the Bay Trail Celebration held on June 6, 2009 at the Hayward Shoreline

**20th ANNIVERSARY
CELEBRATION OF THE
SAN FRANCISCO
BAY TRAIL (Continued)**

Interpretive Center. Staff said that Mrs. Moose is also a member of the Hayward Area Recreation and Park District's Citizens Advisory Committee and, was elected Vice-Chair of the HASPA Citizens Advisory Committee on December 17, 2009.

Mrs. Betty Moose,
Co-chair of the San
Francisco Bay Trail's
20th Anniversary
Celebration Held on
June 6, 2009 at the
Hayward Shoreline
Interpretive Center

Mrs. Betty Moose, stated that she wanted to extend her personal thanks to the Board of Directors and District Staff for taking on the responsibility, providing financial support, fortitude and action to make the 20th Anniversary celebration of the San Francisco Bay Trail possible, and a huge success. On behalf of Hayward Area Shoreline Planning Agency, she expressed her sincere gratitude to the Board of Directors for providing the Hayward Shoreline Interpretive Center, taking on a leadership role, providing Staff during the celebration, including the distinguished and overwhelming support and expertise of Mrs. Jennifer Koney, Recreation Supervisor and Adrienne DePonte, Recreation Coordinator, who willingly took on a variety of tasks prior to and during the June 6th celebration, which she said was very encouraging and sincerely appreciated. Mrs. Moose said that the Bay Trail Celebration ran smoothly and she was not only proud, but very happy to be a part of the Planning Committee team, a list of which she shared with the Board of Directors. She reiterated that the Bay Trail Celebration on June 6, 2009 was exceptional, and once again recognized the District's Administrative and Supervisory Staff for their dedication and hard work that she said that the Board of Directors ought to be proud of and acknowledge. In conclusion she echoed her sentiments and reiterated her thanks to everyone for their individual and collective effort, and for making it happen.

Expressed Her Sincere
Gratitude to the
Board of Directors,
Administrative and
Supervisory Staff for
Going Over and
Beyond Individually
And Collectively

Mrs. Betty Moose presented Director Carol Pereira with her gift from the Bay Trail Celebration Committee.

Information on
Senate Bill No. 100 -
Regional Hiking and
Bicycling Trail

Mrs. Betty Moose, by way of the Bay Trail Committee, handed out information to the Board of Directors on Senate Bill No. 100; more specifically, the development of a regional hiking and bicycling trail around the perimeter of the San Francisco and San Pablo Trails and the position the Board of Directors would have to take to get that established.

**JACK HOLLAND SR.
PARK AND EDENDALE
PARK**

Staff reported that on November 23, 2009, the Board of Directors approved plans and specifications and authorized Staff to advertise for bids for the development of Jack Holland Sr. Park and additions to Edendale Park. Jack Holland Sr. Park, an approximately 1.65 acre park, would provide park and open space in the Ashland area, which is sorely needed. The project would include a skate area, picnic area, play area with swings, a grassy area promenade, seating, entry and end plazas and parking. Improvements to Edendale Park would include a new off-leash area and improved pathways. In the future, there will also be a pathway that would link Jack Holland Sr. Park

Development - Staff
Outlines Amenities of
1.65 Acre Park Site

JACK HOLLAND SR.

**PARK AND EDENDALE
PARK (Continued)**

Estimate for
Development
And Funding
Sources

and Edendale Park through the Edendale Middle School improvement project, which will be completed by the San Lorenzo Unified School District. Landscaping will be designed to remain consistent with Bay-Friendly standards. The architect's estimate for the development of Jack Holland Sr. Park and additions to Edendale Park was \$1.6 million. Staff reported that approximately \$2.5 million is budgeted for the entire development and outlined the following sources of funding -- State Park and Recreation Urban Parks Act Grant (\$1.4 million), Alameda County Community Development Block Grant (\$264,000) and Park Dedication In-Lieu Fees (\$800,000). Staff further reported that since funds are limited for the development, it was necessary to identify restrooms, focal features, fencing, and additional play structures and skate features as additive alternates. Staff reported that on January 11, 2010, the Board of Directors approved the purchase of the play equipment and granite features for the Jack Holland Sr. Park.

Additive Alternates
Due to Limited
Funds

Sixteen (16) Bids
Received and Opened
On January 8, 2010

Staff reported that sixteen (16) bids were opened at 1:30 p.m. on Friday, January 8, 2010. Bids ranged from a low of \$1,030,000 to a high of \$1,710,018. The low bid in the amount of \$1,030,000 was submitted by Maxicrete of Fairfield, which was \$570,000 below Staff estimate. However, the low bid submitted by Maxicrete contained a mathematical error and Maxicrete requested withdrawal of their bid. Staff recommended acceptance of the second low bid submitted by D.L. Falk Construction, Inc. of Hayward, in the amount of \$1,214,000, which was \$386,000 below Staff estimate. D.L. Falk Construction, Inc. in 2005 was previously awarded the contract for construction of the animal hospital at Sulphur Creek Nature Center, and satisfactorily completed the project. In addition, Staff would recommend acceptance of Additive Alternates #1 to #6 for the development of Jack Holland Sr. Park. The Alternates include a restroom (\$233,000), additional granite focal features (\$25,000), fencing (\$13,000), additional play equipment (\$1,200) and skate features (\$22,200), bringing the total for the Additive Alternates to \$294,200, and the new contract amount to \$1,508,200.

Low Bid Submitted
By Maxicrete Contained
Mathematical Error -
Bid Withdrawn

Staff Recommends
Acceptance of Second
Low Bid Submitted by
D.L. Falk Construction
In the Amount of
\$1,214,000 & Inclusion
Of Alternates #1 to #6

Staff Recommended
Award of Contract

Staff recommended acceptance of the low qualified bid and award of contract for the development of Jack Holland Sr. Park and additions to Edendale Park to D. L. Falk Construction, Inc. of Hayward, contingent upon receiving Performance and Payment Bonds, if the necessary documents are in order.

Staff Comments

For the information of the Board, Staff said that Additive Alternate #5 in the amount of \$1,200 is for installation of the additional play structure that was purchased under CMAS. With reference to the skate park, Staff stated that additional skate features were added to enhance the skate park, most of which will consist of pre-cast creative and concrete skate elements, without impacting safety.

JACK HOLLAND SR.

PARK AND EDENDALE

PARK (Continued)

Award of
Contract

Resolution No. R-0910-44, awarding the contract for development of Jack Holland Sr. Park and additions to Edendale Park to D. L. Falk Construction, Inc., 3526 Investment Boulevard, Hayward, contingent upon receiving Performance and Payment Bonds, if the necessary documents are in order.

**CASTRO VALLEY
CREEK PARK**

Development

Staff reported seven (7) bids were received and opened at 1:30 p.m. on Thursday, January 21, 2010 for development of the Castro Valley Creek Park. Bids ranged from a low bid in the amount of \$157,479 to a high bid in the amount of \$181,350. The low bid submitted by McNabb Construction, Inc. of Lafayette, was \$42,521 under estimate.

Seven (7) Bids
Received and
Opened on
January 21, 2010

On November 9, 2009, the Board of Directors approved the Master Plan for the Castro Valley Creek Park that will include a play area, walkway, seating, and access to the bridge crossing Castro Valley Creek that will also connect the Castro Valley Creek Park with the new Castro Valley Library, with access to the existing amphitheatre on the creek bank also. Staff presented the design of the creative play area, the primary theme of which will be rocks and ropes.

Low Bid Submitted
By McNabb
Construction, Inc.
Of Lafayette -
Estimate for Project
And Funding Sources

Staff recommended acceptance of the low qualified bid and award of contract to McNabb Construction, Inc. of Lafayette, contingent upon receiving performance and payment bonds if the necessary documents are in order. The architect's estimate for the project is \$200,000. Funds are available from the Hayward Area Recreation and Park District's fiscal year 2008/2009 Capital Outlay Account (\$150,000), with remaining funds from the Hayward Area Recreation and Park District's Park In-Lieu Fund. With reference to the pictures of the different types of stones, Staff said that their recommendation would be to use colony stones that would closely resemble native stones and appear more natural, and will be mixed in with granite and boulders.

It was moved by Director Pereira, second by Director Waespi, and unanimously carried to adopt the following:

Award of
Contract

Resolution No. R-0910-45, awarding the contract for development of the Castro Valley Creek Park to McNabb Construction, Inc., 3286 Gloria Terrace, Lafayette, contingent upon receiving Performance and Payment Bonds, if the necessary documents are in order.

BOARD OF DIRECTORS'

Finance: Staff said that the District must begin preparing the fiscal

COMMITTEE REPORTS

Fiscal Year 2010/2011 Budget Preparation Schedule

Presentation of Budget Preparation, Review and Adoption Schedule

Public Hearing and Adoption of FY2010/11 Budget

year 2010/2011 Budget for submission to the Alameda County Board of Supervisors not later than August 10, 2010. Staff reported that they are proceeding under the assumption that the District's property tax revenue will continue to decline as was reflected in the fiscal year 2009/2010 Adopted Budget.

Staff referred to the Budget Preparation, Review and Adoption Schedule for fiscal year 2010/2011 that reflected proposed sequential steps and corresponding completion dates of the 2010/2011 fiscal year budget. Staff referred to the due dates leading to the completion of the Fiscal Year 2010/2011 Proposed Budget and the Board of Directors Budget Work Sessions scheduled on April 12th and April 26th, adoption of the Hayward Area Recreation and Park District's Preliminary Budget at the Board of Directors' meeting on May 10th and a public hearing and adoption of the District's fiscal year 2010/2011 budget by the Board of Directors in their meeting on Monday, July 26, 2010. Staff requested adoption of the Budget Schedule to be used in the preparation of the fiscal year 2010/2011 budget.

It was moved by Director Jameson, second by Director Pereira, and unanimously carried to adopt the following:

Motion Carried To Adopt Budget Schedule

Motion carried to adopt the Preparation, Review and Adoption Schedule of the Hayward Area Recreation and Park District's Fiscal Year 2010/2011 Budget reflecting sequential steps and corresponding completion dates.

Annual Volunteer Brunch - January 23, 2010

President's Report: President Hodges reported that the Hayward Area Recreation and Park District's Annual Volunteer Brunch held on Saturday, January 23, 2010 at the Hayward Senior Center, was a very enjoyable and well-attended event in recognition of the thousands of hours the volunteers gave to the District during 2009.

Comments - Adobe Park

For information of the Board, Staff reported that two signs are posted at the Adobe Park that stipulate that helmets are required at the skate park at the Adobe Park. With reference to installation of a re-dedication plaque at the renovated Adobe Park, Staff said that the Board would be notified as soon as a date is determined.

Director Andrade - Bird-Watching Walk - HSIC

Director Andrade reported that he participated in a bird-watching walk at the Hayward Shoreline Interpretive Center, led by Anne Graham. He said that the walk was an enjoyable experience and extended his compliments to Anne for her knowledge. The next regular meeting of the Board of Directors will be held on

Next B.O.D. Mtg. -
2/8/10; 7:00 p.m.

Monday, February 8, 2010 at 7:00 p.m. at the District Administration
Office.

ADJOURNMENT

In Memory of
Isaiah "Ike" Keiffer

There being no further business to discuss, President Hodges,
adjourned the Board of Directors' meeting at 7:30 p.m. in memory of
the late Isaiah "Ike" Keiffer, who passed away on January 16, 2010.
He was the father-in-law of Ms. Daniela Keiffer, Recreation
Supervisor of the Hayward Area Recreation and Park District.

DENNIS WAESPI, Secretary
Board of Directors