



# Hayward Area Recreation and Park District

1099 "E" Street, Hayward, CA 94541  
(510) 881-6700

## MINUTES

December 28, 2009

**MEETING** The Regular Meeting of the Board of Directors of the Hayward Area Recreation and Park District was called to order by President Paul W. Hodges, Jr. at 5:30 p.m. on Monday, December 28, 2009 in the Board Room of the Administration Building at 1099 'E' Street, Hayward, California.

**PLEDGE TO FLAG** The Pledge of Allegiance was followed by Roll Call.

**PRESENT** Directors: Andrade (Absent), Hodges, Jameson, Pereira (Absent), Waespi  
Staff: Shue, Silva, Gouveia, Lepore, Ely, Maharaj

**MONTHLY VOLUNTEER RECOGNITION AWARD** President Hodges congratulated, extended grateful thanks and presented the Monthly Volunteer Recognition Award to Mr. Vernon "Lee" Edgar who was selected for the Monthly Volunteer Recognition Award for November 2009 for his volunteer work for over six (6) years in the Senior Adult Program at the Hayward Senior Center.

Mr. Vernon Lee  
Edgar – November  
2009 VOM - Senior  
Program

Volunteer at the  
Hayward Senior  
Center Since 2003

Staff Outlines  
Wide Range of  
Duties Performed  
By Volunteer

Dedicated and  
Dependable  
Volunteer

Comments -  
Mr. Vernon Edgar  
Family Members  
Introduced to  
B.O.D. & Staff

Staff was pleased to report that Lee Edgar donated a total of 277.5 volunteer hours during 2009. His responsibilities included selling lunch tickets, greeting participants and making everyone feel welcome as they enter the Senior Center. On Tuesdays and Thursdays, Lee comes to the Senior Center early to set up tables for the luncheon, which entails many little details before lunch is finally served. During the special events at the Senior Center, Lee graciously makes himself available to help set up tables and, if that is not enough, he generously volunteers as a photographer, takes pictures, prints and gives them to the seniors to keep. Lee Edgar also assists Staff with taking an inventory of kitchen supplies on an annual basis. Staff was happy to report that Lee Edgar is a very dependable volunteer and his dedication to the Senior Adult Program was apparent when he continued to volunteer his services at the Kenneth C. Aitken Senior Center when the Hayward Senior Center was closed for renovation.

Upon accepting his award, Mr. Edgar thanked the Board of Directors and Staff for the recognition extended to him and introduced his daughter, Pam, and her husband, who accompanied him to the meeting, along with Ms. Daniela Keiffer, Recreation Supervisor and Mila Mishina, Recreation Coordinator at the Hayward Senior Center.

**MONTHLY VOLUNTEER  
RECOGNITION AWARD**  
(Continued)

Lee Edgar said that the Staff at the Hayward Senior Center is very nice and a pleasure to work with. He added that he thoroughly enjoys what he is able to do as a volunteer and thanked Staff for the kindness that they extend to him.

Comments -  
Ms. Daniela Keiffer,  
Recreation Supervisor

Ms. Daniela Keiffer, responsible for the Senior Adult Program, said that Mr. Edgar is not only one of the most dependable volunteers at the Center, but is also a friend to everyone, and very happy that he was nominated as the November 2009 Volunteer of the Month. Ms. Keiffer thanked Lee Edgar for his dedication and hard work throughout the year.

Comments -  
Ms. Mila Mishina,  
Recreation  
Coordinator, Hayward  
Senior Center Extends  
Personal Thanks to  
Mr. Edgar for His  
Hard Work and  
Enthusiasm

Ms. Mila Mishina acknowledged Mr. Edgar's volunteer services that began six (6) years ago and extended her personal thanks to him for making himself readily available for a variety of duties at the Center, in the kitchen and at special events, all of which he carries out enthusiastically. She noted that Mr. Edgar always goes above and beyond and said that his warm and friendly personality is a pleasure to be around. She reiterated that Mr. Edgar is very deserving of the recognition award and, in conclusion, said that she is very happy that he chose to be a volunteer at the Hayward Senior Center, which she hoped would continue for many many more years.

Eligible for  
VOY Award

His picture will be displayed in the District Administration Office and on the District's web site as the Monthly Volunteer Recognition Awardee for November 2009. In addition, he will be eligible for the Volunteer of the Year Award for 2009.

**PUBLIC COMMENTS**

Ms. Anna May,  
Councilmember,  
Hayward City  
Council - Distributed  
Priorities of the  
COH Adopted in 2009

Ms. Anna May, Hayward City Council Member, addressed the Board of Directors and requested the Hayward Area Recreation and Park District's goals, which she said is not only important for each agency to have, but would help the three public agencies that comprise the Hayward Local Agencies Committee (City of Hayward, the Hayward Unified School District and the Hayward Area Recreation and Park District) that meet monthly, to work collaboratively. She shared the Hayward City Council's priorities adopted in January 2009, which she pointed out were being revised for 2010 and would allow H.A.R.D. and the H.U.S.D. to offer some input on how the City of Hayward can work better with H.A.R.D. and the H.U.S.D.

HARD's Goals and  
Priorities for  
Collaboration with  
COH and HUSD

Staff Comments -  
HARD's 5-Year  
Strategic Plan  
(2009-2013)

The Board of Directors and Staff referred to the Hayward Area Recreation and Park District's 5-Year Strategic Plan (2009-2013) adopted by the Board of Directors in April 2009 that lists the District's Strategic Elements and Goals, all of which can be accessed on the website, and requested Ms. Anna May to contact District Staff for additional information.



**BOARD OF DIRECTORS’  
COMMITTEE REPORTS**

Personnel: It was moved by Director Jameson, second by Director Waespi, and carried to adopt the following:

R-0910-40  
Retirement of  
Golf Course  
Caretaker

Resolution No. R-0910-40, accepting the request for the retirement of Mr. Jose Amador, Golf Course Caretaker, Item No. 1144, salary \$4,744 monthly/ \$56,928 annually, effective January 15, 2010. (Absent: Director Andrade and Director Pereira.)

Staff Outlined  
Mr. Amador’s  
Employment in the  
Golf Department

Mr. Amador began his employment with the District on March 2, 1999 as an hourly Golf Course Caretaker and was hired as a full-time Golf Course Caretaker on May 16, 2001. During his employment with the District, Staff said that Mr. Amador has done an excellent job to help maintain a high level of maintenance at Skywest Golf Course.

The Board of Directors and Staff extended their best wishes to Mr. Amador on his retirement.

**BOARD OF DIRECTORS’  
COMMITTEE REPORTS**

President’s Report: In 1962, the Board of Directors established an Annual Board of Directors Awards Policy to recognize individuals and organizations that, on a voluntary basis, assist the District in its mission to provide high quality leisure facilities and programs to the residents of the District.

Annual Board of  
Directors Awards

2009 Board of Directors’  
Awards Committee  
Met with Staff to  
Review Nominations  
Received for  
Individual and  
Organizational Award

On December 18, 2009, the Board of Directors Awards Committee composed of Mr. Andrade, Mr. Waespi, and Staff reviewed nominations received for 2009. Staff said that as always, the group of nominees was strong and after some debate, the Committee selected the following recipients for the Individual Award, the Organizational Award and the Special Award for 2009:

Mr. Burt Yin, Volunteer  
At the Kenneth C.  
Aitken Senior Center  
Selected 2009  
Individual Award  
Winner – Volunteer  
For Over Ten (10)  
Years

Staff was pleased to announce that **Mr. Burt Yin** was selected as the winner of the **Individual Award**. Mr. Yin has been an incredible volunteer at the Kenneth C. Aitken Senior and Community Center for over 10 years. He currently sits on the Senior Program Van Committee that meets every other month to plan day trips for the Aitken Center, the Hayward Area Senior Center and the Ashland Community Center. The van trips provide participants with a variety of benefits, including socialization with other seniors and safe transportation to various locations around the Bay Area that they are no longer able to drive to on their own. Mr. Burt Yin is a volunteer van driver, a position that carries a great deal of responsibility surrounding safety and logistics. Burt Yin’s volunteer work extends beyond just the Hayward Area Recreation and Park District. After retiring as a Principal with the Oakland Unified School District, he

**BOARD OF DIRECTORS'  
COMMITTEE REPORTS**

(Continued)

Staff Outlines  
Mr. Yin's Volunteer  
Work Outside of  
H.A.R.D.

turned to volunteerism to give back to his community and improve life for others. In addition to his service with HARD, Burt volunteers for the American Red Cross, Habitat for Humanity, City Team Ministries, Asian Health Services and also his local church. He and his wife also volunteered their time in Louisiana in the aftermath of Hurricane Katrina. Mr. Burt Yin is an incredible volunteer and a great asset to the Hayward Area Recreation and Park District.

Recreation Supervisor Daniela Keiffer nominated Mr. Burt Yin.

Chevron Corp.  
Selected 2009  
Organization Award  
Winner

Staff was pleased to announce **Chevron Corporation** as one of the winners selected for the **2009 Organization Award** for their support of the Hayward Area Recreation and Park District. Staff said that the Chevron Corporation supports many programs, but their participation in the Week of Caring, the largest volunteer program in the Bay Area, is significant. Over the last decade hundreds of Chevron volunteers have contributed thousands of volunteer hours to the Hayward Area Recreation and Park District. Chevron's volunteers are well-organized and hard-working, and complete an amazing amount of work on their volunteer project. Staff outlined the following projects that the Chevron volunteers completed for the Hayward Area Recreation and Park District -- Castro Valley Swim Center Extreme Makeover, East Avenue Park Happy Trails and Take a Hike, Kenneth C. Aitken Senior and Community Center Operation Curb Appeal, Meek Estate Extreme Makeover, Southgate Community Center Prom Possible Fashion Police and Sulphur Creek Nature Center Shed Relocation.

Staff Outlines Chevron  
Corporation's  
Volunteer Work with  
H.A.R.D. and  
Participation in the  
Week of Caring in the  
Bay Area

List of H.A.R.D.  
Projects Completed  
By Chevron Corp.

Homeowners  
Grateful to  
Volunteers of  
Chevron Corp.

One of the most rewarding results of their volunteer work is the compliment and gratitude that the volunteers of Chevron Corporation receive from the homeowners who live by the parks and witness the volunteers' dedication to their community project.

Volunteer Coordinator Donna Fitzwater nominated the Chevron Corporation for the 2009 Organization Award.

Deputy Sheriff's  
Activities League  
(DSAL) Winner of  
2<sup>nd</sup> Organization Award

Staff announced that the **Deputy Sheriffs' Activities League (DSAL)** was selected as winner of the second Organization Award for 2009 for partnering with the Hayward Area Recreation and Park District for many years. Staff reported that 2009 was an especially exciting year as DSAL was able to provide a converted FEMA trailer and sufficient funds for purchase of equipment and hire staff to make the Mobile Recreation Unit a reality. The Mobile Recreation Unit visited 23 sites during the summer and provided programming for over 1,600 youth. Many of the visits were in low income, high crime areas and provided participants with recreation opportunities that they otherwise would not have received. DSAL also stepped up to partner

Partner of H.A.R.D.  
For Many Years and  
DSAL Made the Mobile  
Recreation Unit  
Possible in 2009

**BOARD OF DIRECTORS' COMMITTEE REPORTS**

(Continued)

Help Provide Swim Lessons and Created For Youth Inspiration (FYI)

with HARD to provide swim lessons to 120 children at the Sunset Swim Center. DSAL also has engaged local youth by creating For Youth Inspiration (FYI), a group that provides a positive alternative to gangs and has recruited many at risk youth and helped steer them away from a life of crime.

Recreation Supervisor Noel Munivez nominated the Deputy Sheriff's Activities League (DSAL) for the Organization Award.

Mr. Sherman Balch, Sr., Special Award Winner For His Leadership and Contribution to H.A.R.D. and Hayward

Last, but not least, Staff was happy to announce that **Mr. Sherman Balch, Sr.**, was selected for the Board of Directors' **Special Award** for his leadership and contribution to both the City of Hayward and the Hayward Area Recreation and Park District for many years. Mr. Balch, Sr. has served on many civic and community boards and committees, some of which include the Hayward Chamber of Commerce, the St. Rose Hospital Foundation, the Boys and Girls Club and a Board Member of the Greater Hayward Area Recreation and Park Foundation since 1987.

Staff Comments - Mr. Balch's Generous Donation to Extend The Cart Paths At Mission Hills of Hayward Golf Course Made Possible in November 2009

Staff said that Mr. Balch has always been very generous with both his time and financial contributions. Staff referred to his generous donation of \$86,732.00 to the District most recently to extend three cart paths at Mission Hills of Hayward Golf Course. The new paths will allow golf carts to be on the course year-round, which will enable more golfers to play, thus bringing in more revenue to the District. Staff concluded their report by adding that along with running a successful business, Mr. Sherman Balch, Sr. still makes time to become involved with important causes in the community that has become so important to him.

Rick Silva, Manager of Golf Operations, nominated Mr. Sherman Balch, Sr. for the Special Award.

Winners Will Be Recognized at a Luncheon on 1/15/10

In closing, Staff announced that all of the Award winners will be recognized at a catered luncheon at the Mt. Eden Mansion on Friday, January 15, 2010 at 12:00 Noon.

Board of Directors Comments - 2009 Nominees Consisted Of Hard Working And Dedicated Volunteers Selection of the Winners was Difficult

Director Jameson referred to the recipients of the 2009 Board of Directors Award, which she said are great selections, consisting of many hard working and dedicated volunteers who have made significant contributions to the Hayward Area Recreation and Park District over the years. Director Hodges on behalf of the Board of Directors acknowledged Mr. Sherman Balch's generous donation in 2009 to extend the cart paths at Mission Hills of Hayward Golf Course, which Staff said were being used extensively. Director Waespi, who served on the Board of Directors' Awards Committee said that the decision to select the 2009 recipients was very difficult as the six (6) nominees were very deserving and a great group of

**BOARD OF DIRECTORS'  
COMMITTEE REPORTS**  
(Continued)

volunteers who did amazing things for the Hayward Area Recreation and Park District.

**REPORT ON BOARD  
MEMBER ACTIVITIES**

Director Jameson -  
H.A.S.P.A. Meeting  
12/17/09

Director Jameson reported that she was joined by Director Hodges and District Staff to the Hayward Area Shoreline Planning Agency meeting on Thursday, December 17<sup>th</sup> held in the H.A.R.D. Conference Room. She referred to lengthy discussion at the meeting and concerns expressed by various agencies on the impact on wildlife from the lighted billboard on Breakwater Avenue near the Hayward Shoreline, and a proposal to consider moving the billboard to an alternate site away from the Hayward Area Shoreline, the Hayward Shoreline Interpretive Center and the Pacific Flyway. Director Jameson referred to a proposal submitted to the City of Hayward by Clear Channel to install a double-sided LED digital billboard on Breakwater Avenue that will be evaluated and researched further by the Hayward Planning Commission. Director Hodges added that moving the billboard east on Highway 92 makes a lot of sense. He referred to a presentation at the December 17<sup>th</sup> meeting on sea level rise and global warming, both of which he said were enlightening and very interesting.

Discussion on  
Lighted Billboard on  
Breakwater Avenue,  
Hayward, and Impact  
On Wildlife

Director Hodges -  
Presentation on Sea  
Level Rise and Global  
Warming Interesting

Director Waespi -  
H.A.R.D. Holiday  
Brunch and Employee  
Recognition on  
12/18/09 – An  
Enjoyable H.A.R.D.  
Family Event

Director Waespi reported that members of the Board were in attendance at the Hayward Area Recreation and Park District's Holiday Brunch and Employee Recognition on Friday, December 18<sup>th</sup> at the Hayward Senior Center. He said that the annual celebration was enjoyable, and a remarkable H.A.R.D. family event. He was also pleased to report that the employee recognition service award ceremony for the hourly and full-time employees of the District was inspiring. Director Hodges concurred.

B.O.D. Standing and  
Ad Hoc Committees  
To Be Appointed at  
1/11/10 Board Meeting

Staff reported that the Board of Directors Standing and Ad Hoc Committees will be announced at the January 11, 2010 Board Meeting. With reference to the Standing Committees of the Board, Staff said that those Committees are rotated every calendar year.

Next B.O.D. Mtg.-  
1/11/10;  
7:00 p.m.

The next regular meeting of the Board of Directors is scheduled on Monday, January 11, 2010 at 7:00 p.m. at the District Administration Office, 1099 'E' Street, Hayward.

**ADJOURNMENT**

There being no further business to discuss, the meeting was declared adjourned at 6:02 p.m.

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DENNIS WAESPI, Secretary  
Board of Directors