



Hayward Area Recreation and Park District

1099 "E" Street, Hayward, CA 94541
(510) 881-6700

MINUTES

September 28, 2009

MEETING

The Regular Meeting of the Board of Directors of the Hayward Area Recreation and Park District was called to order by President Carol A. Pereira at 7:00 p.m. on Monday, September 28, 2009 in the Board Room of the Administration Building at 1099 'E' Street, Hayward, California.

PLEDGE TO FLAG

The Pledge of Allegiance was followed by Roll Call.

PRESENT

Directors: Andrade, Hodges, Jameson, Pereira, Waespi

Staff: Shue, Gouveia, Lepore, Ely, Maharaj

MONTHLY VOLUNTEER RECOGNITION AWARD

President Pereira congratulated and presented Mr. Carlos Leon with with the Monthly Volunteer Recognition Award for August 2009 for his volunteer service in the Youth, Teen and Senior Programs at the Matt Jimenez Community Center (MJCC) since June 2009.

Mr. Carlos Leon,
Volunteer of the
Month – August 2009

Youth, Teen and
Senior Program
Volunteer at the Matt
Jimenez Community
Center

Full Time Volunteer
Since June 2009 -
640 Hours to Date

Volunteer Extends
Thanks to B.O.D.
And Staff

Staff reported that Carlos Leon, who has been a full-time volunteer for the past four (4) months, donated 160 volunteer hours during the first three weeks of September, and a total of 640 hours since June 2009. He is responsible for the daily operation of all Senior Programs at the Matt Jimenez Community Center that serves about twenty seniors daily. He also volunteers as a group leader in the afterschool program at the Center, supervising about twenty children at any given time. Carlos is not only an efficient volunteer, but has proven to be very responsible and trustworthy and has been assigned more and more responsibilities by the staff and coordinators of MJCC. Carlos Leon is a diligent volunteer and never hesitates to take on any challenge. Not only does he perform his duties beyond any expectation, but always does it with a smile and a great attitude. The Matt Jimenez Community Center staff was very happy to nominate Carlos Leon for the Monthly Volunteer Recognition Award for August 2009.

Upon accepting his award, Carlos Leon thanked the Board of Directors and Staff, and extended his appreciation to Mr. Noel Munivez, Recreation Supervisor of the Youth and Teen Program, and to Mr. Brad Helfenberger, Coordinator at the Matt Jimenez Community Center, who accompanied him to the meeting. Mr. Leon

**MONTHLY VOLUNTEER
RECOGNITION AWARD**
(Continued)

said that he is happy to be associated with and to be of service at the Matt Jimenez Community Center.

Comments -
Mr. Noel Munivez,
Recreation Supervisor

Mr. Noel Munivez, Recreation Supervisor, was happy to highlight Carlos Leon's volunteer hours at MJCC during the week that equates to approximately forty (40) hours a week, which he said was even more remarkable as Carlos Leon is a full-time student at Santa Cruz University, a basketball player and a basketball coach. Mr. Munivez was pleased to mention that Carlos Leon assists him write grant proposals for the District and hopes to pursue a career in grant writing upon graduation. Mr. Munivez commended Carlos Leon for his unsurpassed dedication to the District as a volunteer. He concluded that he would like to see Carlos Leon become an employee of the District in the future.

Speaks About
Volunteer's
Background and
Help with Writing
Grant Proposals

Eligible for
VOY Award

Mr. Leon's picture will be displayed in the District Administration Office as the Monthly Volunteer Recognition Awardee for August 2009. In addition, he will be eligible for the Volunteer-of-the-Year Award for 2009.

CONSENT CALENDAR

It was moved by Director Jameson, second by Director Andrade, and unanimously carried to approve the Consent Calendar as set forth below.

Minutes

The Minutes of the Regular Meeting of the Board of Directors on Monday, September 14, 2009 at 7:00 p.m.

Finance Report

Acceptance of the Finance Report for August 2009.

**BOARD OF DIRECTORS'
COMMITTEE REPORTS**

Personnel: It was moved by Director Jameson, second by Director Hodges, and unanimously carried to adopt the following:

R-0910-20
Appointment of
Recreation Supervisor
Ms. Nicole Roa

Resolution No. R-0910-20, appointing Ms. Nicole Roa to the position of Recreation Supervisor, Item No. 1168, Compensation \$6,254/month; \$75,048 annually, effective October 1, 2009.

Presentation of
Staff Report -
Recruitment and
Interview Process

Staff received the list of eligible candidates for the Recreation Supervisor position from the Alameda County Human Resources Department and the top seven (7) candidates were interviewed by District Staff on August 27, 2009. Staff was pleased to recommend the appointment of Ms. Nicole Roa to the position of Recreation Supervisor, responsible for a variety of District Programs including Aquatics, Tennis and Fitness.

**BOARD OF DIRECTORS’
COMMITTEE REPORTS**
(Continued)

Staff Report
Continued -
Educational and
Work Experience,
And Professional
Membership of
New Recreation
Supervisor

HARD Lifeguard
And Water Safety
Instructor - 1996
To 1999

Comments -
Ms. Nicole Roa

Comments - Ms. Robin
Toussaint, Recreation
Coordinator-Aquatics

Adobe Art Center -
Renaming of the
Mini Gallery in
Honor of Joy and
Ernie Gladding,
Fervent Supporters
Of the Adobe Art
Center

Presentation
Of Staff Report
And Committee’s
Recommendation

Ms. Roa for the past eight years was employed by the City of San Leandro, responsible for the supervision of the aquatics, adult and youth sports, preschool, instructional classes and several special events. She comes to the District with a strong background and experience in recreation programming, facility management, marketing and staff supervision. Ms. Roa has a Master’s in Business Administration degree from California State University, Hayward. In referring to her professional affiliations, Staff reported that Ms. Roa is an active member of the California Park and Recreation Society (CPRS), served as the 2006-2007 chairperson of the Bay Area Pool Operators, has been a speaker at many park and recreation conferences and trainings and will represent the District at the October 2009 National Park and Recreation Association Conference in Salt Lake City, Utah. Ms. Roa received training and started her career in aquatics with the Hayward Area Recreation and Park District from 1996 to 1999, working as a Lifeguard and Water Safety Instructor.

Staff introduced Ms. Nicole Roa, who was seated in the audience, accompanied by her mother, Kathy. Ms. Roa said that she looked forward to working with the Hayward Area Recreation and Park District, where she started her career in aquatics and received training and experience. Ms. Roa concluded that she looked forward now to passing on the knowledge and training to the participants of the District’s Aquatics Program.

Ms. Robin Toussaint, Recreation Coordinator of the Aquatics Program, extended congratulations and referred to her acquaintance with Ms. Roa in the aquatics field and welcomed her back to the Hayward Area Recreation and Park District.

Program, Policy and Public Relations: For background information of the Board, Staff reported that in August 2009, Ms. Peggy Harris of A.R.T Inc., requested that the mini-gallery at the Adobe Art Center be named *Joy and Ernie Gladding Gallery*, in memory of Ernie and Joy Gladding, artists, and fervent supporters of the Adobe Art Center in Castro Valley.

The Park Naming Committee of the Board met with Staff at the Adobe Art Center on July 31, 2009 and approved the naming. The Committee requested Staff to contact Art Inc. to obtain signage material and language for the dedication plaque (8” x 12”), and the gallery nameplate (4” x 12”), for review and approval by the Art and Sign Ad Hoc Committee of the Board. The signs that would be fabricated by Art Inc. at no cost to the District will be in heavy zinc material, in black color, with silver lettering, to be installed by the District.

**BOARD OF DIRECTORS’
COMMITTEE’S REPORTS**
(Continued)

It was moved by Director Hodges, second by Director Waespi, and unanimously carried to name the Mini Gallery at the Adobe Art Center, the *Joy and Ernie Gladding Gallery*.

Motion Carried
To Name the Mini
Gallery-*Joy & Ernie
Gladding Gallery*

Director Hodges was pleased to add that the naming of the Mini Gallery is very appropriate and would further enrich the Adobe Art Center with the Joy and Ernie Gladding name.

**REPORT ON BOARD
MEMBER ACTIVITIES**

East Bay Regional
Park District Measure

Director Andrade requested Staff to provide information on the status of the disbursement of the EBRPD Measure WW Phase I funds for projects of the Hayward Area Recreation and Park District, identified and adopted by the Board in November 2008. He referred to the vast improvement and maintenance projects that Measure WW funds could now be utilized for. Staff responded that the Board identified and submitted the Hayward Area Recreation and Park District’s Measure WW funding projects for Phase I that included the Meek Estate West Terrace project. Staff said that they would be happy to include a report with more information on the current status of the disbursement of those funds, and the Hayward Area Recreation and Park District’s project list in the weekly General Manager’s Report for the Board’s information. The Hayward Area Recreation and Park District’s total allocation from Measure WW is \$12,706,683.

WW Extension
Funds – H.A.R.D.
Projects for the
First Funding Cycle

Comments -
Director Andrade
And Staff

Director Jameson -
Kick Off Celebration
And Groundbreaking
Of the Ashland Youth
Center – 9/25/09

Director Jameson said that she was joined by Directors Hodges and Waespi, and Staff, to the kick-off celebration and groundbreaking of the Ashland Youth Center, 16335 E. 14th Street, San Leandro, on Friday, September 25, 2009, which she said was well attended and a nice event. She extended her thanks to Staff for participating in the program and for their representation on behalf of H.A.R.D. Director Hodges concurred.

Director Jameson -
Fire Damage at
Fairmont Terrace Park -
9/18/09

Director Jameson referred to the fire at Fairmont Terrace Park that occurred on Friday, September 18th and caused significant damage to the play structure that was installed in 2005. Staff reported that the replacement cost of the damaged play equipment was estimated at \$22,000, with an additional amount for installation, for a total loss of \$30,000 from the vandalism.

City of Hayward
5-day Workshops/
Charrettes on the
South Hayward
BART/Mission Blvd.
Project – 9/30/09 to
10/4/09

For information of the Board, Staff reported that the City of Hayward will host five (5) days of workshops/charrettes to gather input from the community on the design and planning for the South Hayward BART/Mission Boulevard project, beginning on Wednesday, September 30th to Sunday, October 4, 2009 from 10:00 a.m. to 6:00 p.m. at City Hall. District Staff plan to be in attendance to talk to the design team and provide input on integrating recreation and park elements into their plan.

**REPORT ON BOARD
MEMBER ACTIVITIES**
(Continued)

Castro Valley Rotary
Club's 1st Annual
Valley Blues Festival

Director Hodges reported that he was in attendance at the Castro Valley Rotary Club's first annual Valley Blues Festival at the Rowell Ranch Rodeo Park on Saturday, September 19th, an enjoyable and well-organized event. He said it is nice to know that use of the Rowell Ranch Rodeo Park is being extended for non-rodeo events.

Castro Valley Health
Faire – 9/20/09

Director Hodges reported that he was joined by Director Waespi and Staff to the Castro Valley Health Faire, organized by the Castro Valley Education Foundation, held on Sunday, September 20, 2009 at the Castro Valley High School. He said that he was happy to see H.A.R.D. affiliated with this meaningful event.

Director Waespi -
Report on the
1st Annual Castro
Valley Blues Festival
At Rowell Ranch
Rodeo Park on
9/19/09

Director Waespi requested an update on the success of the Valley Blues Festival held at the Rowell Ranch Rodeo Park on September 19th and if a report would be forthcoming from the Castro Valley Rotary Club on their first event. Staff responded that they would be happy to contact Mr. Cliff Sherwood for a written report or invite him to a future Board Meeting to make a presentation to the Board on the 2009 Blues Festival and plans for the future. Staff was pleased to report that the event ran very smoothly throughout the day, with an estimated attendance of 700.

Next BOD Mtg. ;
10/12/09; 7:00 p.m.

President Pereira announced that the next meeting of the Board of Directors will be held on Monday, October 12, 2009 at 7:00 p.m. at the District Administration Office, 1099 'E' Street, Hayward.

ADJOURNMENT

There being no further business to conduct, President Pereira adjourned the meeting at 7:25 p.m.

MINANE JAMESON, Secretary
Board of Directors