



# Hayward Area Recreation and Park District

1099 "E" Street, Hayward, CA 94541

(510) 881-6700

## MINUTES

April 6, 2009

### **MEETING**

The Regular Meeting of the Board of Directors of the Hayward Area Recreation and Park District was called to order by President Carol Pereira at 7:00 p.m. on Monday, April 6, 2009 in the Board Room of the Administration Building at 1099 'E' Street, Hayward, California.

### **PLEDGE TO FLAG**

The Pledge of Allegiance was followed by Roll Call.

### **PRESENT**

Directors: Andrade, Hodges, Jameson, Pereira, Waespi

Staff: Shue, Silva, Lepore, Maharaj

### **B.O.D. BUDGET WORK SESSION**

The Board of Directors' met in a Budget Work Session at 5:30 p.m. to discuss the Hayward Area Recreation and Park District's Proposed Budget for fiscal year 2009/2010.

### **PUBLIC COMMENTS**

Mr. Eric Mills -  
Action for Animals

Addressed Issues  
And Concerns in  
Conjunction with  
The Rowell Ranch  
Rodeo in May 2009 -  
Non-Tobacco  
Sponsors and  
Humane Treatment  
Of Animals and  
Livestock

Mr. Eric Mills, P.O. Box 20184, Oakland, extended his thanks to the Board of Directors for their Rodeo Policy that establishes guidelines and the criteria for rodeo and rodeo related activities, which he said is the best rodeo policy in the country. He referred to his meeting with representatives from SPCA, Animal Control, Director Jameson and H.A.R.D. Staff on April 1<sup>st</sup> to discuss the Rodeo Policy and the Rowell Ranch Rodeo scheduled in May 2009. Mr. Mills referred to studies completed and statistics on the detrimental effects of smoking and how harmful it is in a family-oriented event such as the rodeo. Mr. Mills also made reference to the current sponsors of the Rowell Ranch Rodeo and pointed out that it would be appropriate for the Rodeo Association to not have tobacco companies as sponsors of the rodeo. He referred to the roping event held in conjunction with the rodeo and reiterated more humane treatment of animals and livestock throughout the rodeo. He concluded that he hoped that there would be a meeting with all parties involved following the May 2009 Rowell Ranch Rodeo.

### **CONSENT CALENDAR**

It was moved by Director Jameson, second by Director Hodges, and unanimously carried to approve the Consent Calendar as set forth below.

Minutes

The Minutes of the Regular Meeting of the Board of Directors on Monday, March 23, 2009 at 7:00 p.m.

**CONSENT CALENDAR**  
(Continued)

R-0809-82  
Personnel

The Invoices payable and Warrants paying the Invoices were prepared and presented for Board of Directors' approval.

Adoption of Resolution No. R-0809-82, authorizing appointments and the separation of Hourly Employees.

**H.A.R.D. STRATEGIC PLAN – 2009-2013**

Presentation of Staff Report - Entry into Agreement With BHI Management Consulting of Tracy

On July 28, 2008 the Board of Directors authorized the General Manager to enter into an agreement with BHI Management Consulting of Tracy, to complete Phase II of the District's five-year Strategic Plan that took elements of the District's Master Plan, adopted in 2006, to create a five-year "roadmap" to the future for the Board and Staff. Phase I of the implementation process completed in 2008 included meeting and gathering information from the Management Staff of the Hayward Area Recreation and Park District. Phase II included meeting and gathering more information from a variety of other sources that included public agencies, community partners, the H.A.R.D. Citizens Advisory Committee, District employees and the Board of Directors. All of the information gathered by the Consultant was compiled and reviewed with the Board of Directors and Staff prior to being drafted into a Strategic Plan document, sent to the Board for their review prior to the meeting on this date.

Phase I and Phase II Of Five-Year Strategic Plan Process Compiled Into Final Draft

Staff Introduced Mr. Brent Ives, Consultant of BHI Management Consulting, Tracy

Staff introduced Mr. Brent Ives, Consultant of BHI Management Consulting, who was in attendance to present the *Final Draft* of the Strategic Plan.

Presentation of *Final Draft* of the Strategic Plan - A Five-Year Roadmap To the Future to Help Guide the B.O.D. and Staff

Mr. Ives, Project Manager, presented the *Final Draft* of the Strategic Plan that would allow the Consultant to make changes requested by the Board of Directors on this date. In his introduction of the Strategic Plan, a five-year "roadmap" that would be more recognizable and projectable, Mr. Ives stated that the document would help guide the Board of Directors and Staff. He referred to the Work Session with the Board on Monday, March 9<sup>th</sup>, to not only receive input from the Board, but help establish a needs assessment for the communities served by the District. Mr. Ives briefly referred to the strategic planning task areas that they focused on -- those included the challenges that exist in the District, now and in the future, taking into account the significant constraints. He said that the document, while taking into consideration the mission of the Hayward Area Recreation and Park District, also outlines the District's vision over the next five years to be recognized as a quality recreation and park district, and the policy-making decisions that would embrace the core values of the District as reflected in the Plan.

Strategic Planning Task Areas -- Challenges, Mission, Constraints and Vision

For the information of the Board and for the record, Staff reiterated that during the first phase of the Strategic Plan planning process, the

**H.A.R.D. STRATEGIC PLAN – 2009-2013**  
(Continued)

Staff Outlines  
Phase I of the  
Strategic Plan  
Process – Meetings  
The Consultant  
Engaged In

Consultant engaged in meetings with public agencies, recognized citizen groups in the communities served by the District, H.A.R.D. Citizens Advisory Committee, community partners, Homeowners Associations, local agencies, City of Hayward, School Districts, CalState University East Bay, Chabot College, H.A.R.D. employees and H.A.R.D. Board Member interviews, all in preparation for a Board Work Session on March 9, 2009. Following their report, and Mr. Brent's presentation, Staff recommended that the Board of Directors adopt the 2009-2013 Strategic Plan of the Hayward Area Recreation and Park District.

Motion Carried  
To Adopt the  
*Final Draft* of the  
H.A.R.D. Strategic  
Plan - 2009/2013

It was moved by Director Andrade, second by Director Jameson, and unanimously carried to adopt the *Final Draft* of the Hayward Area Recreation and Park District's Strategic Plan – 2009-2013, as presented to the Board of Directors on this date.

Following the Board of Directors adoption of the document, Mr. Ives said that BHI Management Consulting would prepare twenty-five copies of the final document for use by the District, and will also provide an electronic copy.

B.O.D. Extends  
Their Thanks to  
Mr. Brent Ives

Director Andrade extended the Board of Directors' thanks to Mr. Ives for his expertise and effort to create the Five-Year Strategic Plan, a process that first started in July 2008.

**BOARD OF DIRECTORS'  
COMMITTEE REPORTS**

Presentation of  
Agenda Adjusted

Finance: President Pereira adjusted the presentation of the Agenda to accommodate Mr. Ramesh Patel of the auditing firm of Patel & Associates, Certified Public Accountants of Oakland, California, who was in attendance to present the Hayward Area Recreation and Park District's fiscal year 2007/2008 Audited Financial Statements and Management Report.

2007/008 Audited  
Financial Statements  
And Management  
Report

Staff reported that the Audited Financial Statements and Management Report were mailed directly to the Board by the Auditors for the Board's review prior to the Board Meeting.

Presentation by  
Mr. Ramesh Patel  
Of Patel & Associates

In accordance with the Independent Auditor's Report dated March 26, 2009 prepared by Patel & Associates for the fiscal year ended June 30, 2008, Mr. Patel, reported that the audit was conducted in accordance with the auditing standards generally accepted in the United States and the standards applicable to financial audits contained in Government Auditing Standards (GAS). Those standards also require the auditors to plan and perform the audit to obtain reasonable assurance about whether the financial statements of the District are free of material misstatement, including the examination, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting

Audit Conducted in  
Accordance with  
Auditing Standards

**BOARD OF DIRECTORS'  
COMMITTEE REPORTS**  
(Continued)

The Financial  
Statements of  
H.A.R.D. as of  
June 30, 2008 in  
Conformity with  
Generally Accepted  
Accounting  
Principles

principles, as well as evaluating the overall financial statement presentation. Mr. Patel reported that in the opinion of the Auditors, the financial statements of the Hayward Area Recreation and Park District present fairly, in all material respects, the respective financial position of the government activities, each major fund and the remaining fund information of the District as of June 30, 2008, the respective changes in the financial position, the cash flows, and the respective budgetary comparison for the General Fund for the year ended, in conformity with accounting principles generally accepted. Mr. Patel briefly referred to the Independent Auditor's Report on Internal Control Over Financial Reporting as a basis for designing their audit procedures for the purpose of expressing their opinion on the financial statements, and not to express an opinion on the effectiveness of the District's internal control.

Reference to  
Deficiencies and  
Observations in  
Internal Control;  
Findings and  
Recommended  
Action by District  
Staff

Mr. Patel referred to deficiencies and observations in internal control and their findings and/or recommendations identified in the Audit Report that were discussed with Management Staff, responses provided and the District's corrective action that were included in the Auditor's schedule of findings. For the information of the Board, Mr. Patel responded that the Auditors did not audit the Hayward Area Recreation and Park District's response to their findings and, accordingly, expressed no opinion on it. Director Andrade referred to the gravity of the findings reported. Mr. Patel responded that none of the internal control deficiencies described reflected a material weakness, but pointed out that it is important to take timely action to correct those findings.

Statement of  
Net Assets as of  
June 30, 2008 -  
Increased by  
\$9.2 Million

Mr. Ramesh Patel was pleased to report that in comparison to fiscal year ended June 30, 2007, the Hayward Area Recreation and Park District's total net assets as of June 30, 2008, increased by \$9.2 million, which he noted reflects the pretty good financial position of the District. In conclusion, Mr. Patel extended his thanks for the cooperation and support extended by Management Staff and District personnel that they interacted with, making their job to complete the first audit of the Hayward Area Recreation and Park District less difficult.

Mr. Patel Thanked  
District Personnel  
For Assistance and  
Support Rendered

Ms. May-chi Yuan,  
H.A.R.D Accountant

Staff introduced Ms. May-chi Yuan, the District's Accountant, who was in the audience and worked very closely with the Auditors during the audit.

Following brief comments and a review of the Financial Statements and Auditor's Report as presented, it was moved by Director Hodges, second by Director Waespi, and unanimously carried to adopt the following:

**BOARD OF DIRECTORS'  
COMMITTEE REPORTS**  
(Continued)

Acceptance of  
Fiscal Year  
2007/2008 Audited  
Financial Statements  
Of H.A.R.D.

Motion carried to adopt the Hayward Area Recreation and Park District's Fiscal Year 2007/2008 Audited Financial Statements and Management Report as prepared and presented by Patel and Associates, Certified Public Accountants, of Oakland, California.

Auditing Firms  
Rotated Every  
Three Years of  
H.A.R.D.

On behalf of the Board, Director Andrade thanked Mr. Patel for his presentation of the fiscal year 2007/2008 Audit and, for the record, referred to the Hayward Area Recreation and Park District's policy to rotate auditors every three (3) years, thereby engaging a new auditing firm to analyze and provide an overview of the District's financial records, activities and procedures in place.

**MISSION HILLS OF  
HAYWARD GOLF  
COURSE**

Resurfacing of the  
Parking Lot -  
Staff Report

Staff reported that the parking lot at Mission Hills of Hayward Golf Course was first constructed in 1999 and now in need of resurfacing as the asphalt has not performed well and sustained additional damage during construction of the Mission Hills Driving Range. Staff stated that the specifications for the project was developed by Staff. The scope of work includes grinding, replacement of asphalt areas that have failed, and a petromat overlay of the entire parking lot, which would not only be cost-effective, but would provide a good asphalt surface. Staff estimate for the project was \$95,000. Funds are available in the fiscal year 2008/2009 Repair and Maintenance Account of the Golf Department.

Staff Estimate and  
Funding

Fifteen (15) Bids  
Received and  
Opened on  
April 2, 2009 at  
1:30 p.m.

Staff reported fifteen (15) bids were received and opened at 1:30 p.m. on Thursday, April 2, 2009 for the resurfacing of the parking lot at Mission Hills of Hayward Golf Course. Bids ranged from a low bid in the amount of \$39,653 to a high of \$73,367. The low bid was submitted by Dennis Severs Construction Company of Byron, which was \$55,347 under Staff estimate of \$95,000. Staff recommended acceptance of the low qualified bid and award of contract to Dennis Severs Construction Company, Byron, contingent upon receiving Performance and Payment Bonds.

Staff Comments and  
Introduction of Low  
Bidder, Mr. Dennis  
Severs

Mr. Silva, Golf Operations Manager, extended his thanks to Mr. Larry Lepore, Park Superintendent, for his expertise, cooperation and for working with him on development of the specifications for the resurfacing project. Staff also introduced Mr. Dennis Severs, the low bidder, seated in the audience.

Comments -  
Director Hodges -  
Quality of Asphalt  
Overlay Important

Discussion ensued on the resurfacing project. Director Hodges stated that it is important to check the quality of the asphalt overlay to reduce deterioration and extend the life of the new asphalt surface. Staff responded that the contractor would be required to submit the batch formula, which would be reviewed and tested for

**MISSION HILLS OF  
HAYWARD GOLF  
COURSE (Continued)**

Director Waespi -  
Refers to Wide  
Range of Bids All  
Under Staff Estimate

water, oil and rock component consistency, prior to arrival at the work site.

Director Waespi referred to the incredibly wide range of bids, a total of fifteen (15) bids, submitted for the project, all of which were under Staff estimate of \$95,000, and continued reference to the favorable bidding climate.

Staff Responds to  
Board Comments -  
Reference to the  
High Bids Received  
In 2008 And Rejected

Staff responded that in comparison to 2008 when some bids for District projects were rejected as they came in high, the bidding environment in 2009 has changed dramatically as contractors are looking for work to stay in business and keep their employees working, then get no work at all. Staff also referred to the profit margin of material suppliers that are minimal as they offer lower prices for construction products and supplies. For example, Staff noted that a record number of bids, a total of nineteen (19), were received in December 2008 for the Hayward Senior Center restroom renovation project, with the lowest bid well under Staff estimate. Staff added that the highly favorable bidding climate is in the District's favor and reflective of the current economic times, which may change once contractors get busy again.

Change in the  
2009 Bidding  
Environment

Board and Staff  
Comments -  
Investigation and  
Verification of  
Dennis Severs  
Construction Company's  
Low Bid –  
Staff Response

Director Waespi asked Staff if they had investigated Dennis Severs Construction Company's low bid, which came in \$55,347 under Staff estimate. Staff responded that Mr. Severs was contacted by Staff to verify his bid amount and to insure that he did not make an error. Staff reported that contractors are required to provide references to allow Staff to contact them to confirm the successful bidder's reputation and contracts completed. Moreover, Staff said that they go online to verify that the contractor's license is current, all of which are standard practice prior to awarding a contract. Director Waespi referred to contingencies built-in in the contract and the likelihood of Change Orders. Staff responded that Mr. Dennis Severs, the primary contractor would be solely responsible and performing most of the work and, therefore, may not engage the services of sub-contractors.

Comments -  
Director Jameson  
Reference to Laborer's  
Local Union 304 and  
Integrity of Dennis  
Severs Construction  
Company

Director Jameson said that she would have preferred to discuss the bids and the project with Staff prior to the Board Meeting. She also referred to a telephone call from a representative of the Laborer's Local Union 304 to discuss the integrity of Dennis Severs Construction Company in that the contractor has performed many jobs without Worker's Compensation Insurance, which she pointed out is required for contractors to do a job. Director Jameson discussed the absence of the Worker's Compensation insurance documents at the time of the bid opening on Thursday, April 2, 2009.

**MISSION HILLS OF HAYWARD GOLF COURSE (Continued)**

Staff Comments  
And Response -  
Continued

Worker's  
Compensation  
Insurance  
Requirement of  
Dennis Severs  
Construction Co.

Staff referred to their conversation with Mr. Chris Stampolis of Laborer's Local Union No. 304 about the requirement of successful contractors to provide proof of Worker's Compensation Insurance only if they are going to have other employees on the job. Staff reiterated that this is the District's standard practice and referred to the language under General Conditions in the District's specifications.

Furthermore, Staff reported that, as Mr. Severs will employ laborers and an equipment operator for the Mission Hills of Hayward parking lot project, he was fully aware of the State's Contract Code requirements, and his obligation to have Workers Compensation Insurance coverage in place following award of the contract. Staff reported that Mr. Severs was able to fulfill that requirement immediately and provide documentation of his proof of Workers Compensation Insurance to the Hayward Area Recreation and Park District. Staff made reference to other contracts of Mr. Severs that he was able to complete alone. Staff concluded that they contacted other asphalt contractors and received positive comments about Mr. Severs and his company.

Staff Refers to  
Performance and  
Payment Bond to be  
Submitted by a  
Contractor Following  
Award of Contract

Minimize Disruption  
To Golf Patrons and  
Use of Mission Hills of  
Hayward Driving Range  
Parking Lot

Staff stated that following the award of contract to Dennis Severs Construction Company by the Board of Directors on this date, Staff will send two copies of the contract to Mr. Severs for his signature, in addition to requesting two fully executed copies of the Performance and Payment Bonds, which is a standard practice for all contracts awarded by the Hayward Area Recreation and Park District. Staff reported that they would be meeting with Mr. Severs at the site prior to commencement of the project, which the contractor anticipates would be completed in approximately four (4) days. Staff also reported that while the asphalt project is in progress, arrangements will be made for the golf patrons to utilize the Mission Hills of Hayward Driving Range parking lot, and every effort will be made to minimize disruption, and accommodate everyone.

Comments – Director  
Andrade – Award of  
Contract to *Lowest  
Qualified Bidder*

Director Andrade expressed his concern about the conversation and comments that transpired. He said that the contract is awarded to the *lowest qualified bidder* and, therefore, as long as the contractor is qualified, it is reasonable to award the contract to the *lowest qualified bidder*.

Following comments, discussion and Staff response, it was moved by Director Andrade, second by Director Hodges and carried to adopt the following:

R-0809-83  
Award of  
Contract

Resolution No. R-0809-83, awarding the contract for the resurfacing of the parking lot at Mission Hills of Hayward Golf Course to Dennis Severs Construction

**MISSION HILLS OF  
HAYWARD GOLF  
COURSE (Continued)**

Company, 15594 Byron Highway, Byron,  
in accordance with the terms of the bid  
submitted by said contractor.  
(Abstain: Director Jameson.)

**HOLLAND PARK**

Adoption of the  
Holland Park  
Master Plan  
Prepared by AEDIS  
Architecture and  
Planning

Edendale Middle  
School Master Plan  
Approved by San  
Lorenzo Unified School  
District

Mr. Todd Walters,  
Principal of AEDIS  
Presented Holland  
Park Master Plan

Report on  
Meetings with All  
Agencies to  
Facilitate a Master  
Plan And An  
Integrated Design --  
Holland Park, Ashland  
Youth Center,  
Edendale Middle  
School Gymnasium  
And Sports Fields  
And A Dog Park  
At Edendale Park

Presentation at  
Board of Supervisors  
Meeting – 4/28/09

Staff reported that at the March 23, 2009 Board Meeting, Staff and the Architect, representing AEDIS Architecture and Planning, updated the Board of Directors on the status of the development of Holland Park, which was officially named at the same Board meeting. On March 17, 2009, the San Lorenzo Unified School District approved the Master Plan for Edendale School. The Master Plan for Holland Park includes a play area with swings, a skate park, a picnic area, parking and a restroom building. Funds for development of the park are available from the California State Parks and Recreation Department, Alameda County Community Development Block Grant and the Department of State Treasury. The San Lorenzo Unified School District and Alameda County Redevelopment Agency will develop facilities within their properties with grant and/or other funds received. Following presentation of the Holland Park Master Plan by Mr. Todd Walters of AEDIS Architecture and Planning, Staff requested that the Board of Directors adopt the Holland Park Master Plan.

Staff invited Mr. Todd Walters, Principal of AEDIS, to present the Master Plan for Holland Park and the revised Master Plan for Edendale Park.

Mr. Walters briefly reported on meetings that have transpired and continue to be held with the various agencies to facilitate a Master Plan and an integrated design for development of the 1.72-acre Holland Park, the Ashland Youth Center, the renovation of the sports fields and construction of a new gymnasium at Edendale Middle School, and a dog park at Edendale Park. He further reported that the Master Plan is a collaboration of the Hayward Area Recreation and Park District, the Alameda County Redevelopment Agency and the San Lorenzo Unified School District, with a goal to create a unique recreation area, for which AEDIS Architects was hired to help facilitate the Master Plan process. Mr. Walters reported that following comments of the agencies involved, it is the goal of AEDIS to have each agency's property developed within the framework of the Master Plan to provide a collaborative and integrated system of recreation services for the Hayward Area Recreation and Park District, the Alameda County Redevelopment Agency and the San Lorenzo Unified School District sites, to be presented to the Alameda County Board of Supervisors on April 28, 2008. He reported that input received from the three project partners, other agencies and user groups on the development of Holland Park and the Master Plan for the other project areas has been extensive.

**HOLLAND PARK**

(Continued)

Architect Outlines  
Amenities at  
Holland Park

The amenities of Holland Park include open lawn areas and landscape; a skate park fronting East 14<sup>th</sup> Street, designed to meet all skills levels and safe for all users at all times of the day; a group picnic area in close proximity to the playground and open green spaces; children's playground away from East 14<sup>th</sup> Street; a restroom facility for the Holland and Edendale Park visitors and vehicular paths and parking spaces, along with pedestrian connection between Edendale Park and Holland Park through the Edendale Middle School, which would be a joint-use park-school facility.

Comments and  
Discussion -  
Holland Park  
Entrance,  
Pedestrian Pathways,  
And Access to Holland  
Park During School  
Hours

Discussion ensued on the importance of a strong park entry and clear visibility of Holland Park for the neighborhood, park and school users; pedestrian pathways to the different amenities within Holland Park and the entire development, including parking areas at strategic points. The Board of Directors discussed the importance of access to Holland Park and the parking lot during school hours. Mr. Walters said that the fence and landscape around the Edendale Middle School's multi-use gymnasium and sport fields that will be shared with H.A.R.D. and, how the project would tie-in with Holland Park, will be discussed further with the San Lorenzo Unified School District. Director Andrade stated that while the Board is only adopting the Master Plan for Holland Park, and a revised Master Plan for Edendale Park, it is important for all the agencies involved in the series of projects in the entire development to see the big picture and how their projects can be integrated. He also discussed the importance of including a variety of amenities and activities in the park and the entire development that would not only be better for the park site, but deter graffiti and vandalism.

Edendale Middle  
School Gymnasium  
And Sports Field to  
Be Joint Use Facilities

Adoption of  
Holland Park  
Master Plan

Following the presentation of Mr. Walters and with no further discussion, it was moved by Director Jameson, second by Director Waespi, and unanimously carried to adopt the Master Plan for development of the new Holland Park by the Hayward Area Recreation and Park District.

Development of  
Plans and  
Specifications for  
Holland Park

Following adoption of the Holland Park Master Plan, Staff requested authorization for the General Manager to enter into an agreement with AEDIS Architecture & Planning for development of the plans and specifications for Holland Park for an amount not to exceed \$219,805. As reported earlier, Staff reiterated that AEDIS is also the architect for the Edendale Middle School and the Alameda County Redevelopment Agency's Youth Center project. For information of the Board, Staff noted that the Hayward Area Recreation and Park District has worked with AEDIS Architecture and Planning on a number of other projects and has been very pleased with their service.

Entry into  
Architectural  
Services Agreement  
With AEDIS  
Architecture and  
Planning

**HOLLAND PARK**  
(Continued)

The proposal submitted by AEDIS Architecture & Planning for the development of plans and specifications for Holland Park was in the amount of \$219,805. Funds are available in the Capital Outlay Account for fiscal year 2008/2009.

It was moved by Director Andrade, second by Director Hodges, and unanimously carried to adopt the following:

R-0809-84  
Entry into  
Architectural  
Services  
Agreement

Resolution No. R-0809-84, authorizing the General Manager to enter into an Architectural Services Agreement with AEDIS Architecture and Planning, San Jose, for the development of plans and specifications for Holland Park.

**EDENDALE PARK**

Adoption of  
Revised Master  
Plan - Inclusion  
Of Off-Leash  
Dog Park

Staff reported that a revised Master Plan for Edendale Park was developed following input from the community to relocate the off-leash dog area to Edendale Park, which was originally included in the new Holland Park. The Hayward Area Recreation and Park District received approval from the State Department of Parks and Recreation to relocate the off-leash dog area and have provided grant funds for the project. Staff requested approval of the revised Master Plan for Edendale Park that will now include a dog park as outlined by Staff.

Presentation of  
Schematic Design

Mr. Walters presented the schematic design and outlined the conceptual features of the dog park at Edendale Park, which include a playground and open turf areas. The off leash dog area would not only provide a dedicated space that would be safe for dogs, but also allow park visitors to enjoy the amenities at Edendale Park and the future Holland Park via a pedestrian access.

Conceptual  
Features of  
Dog Park

The Board of Directors pointed out the importance of including materials in the dog park that would not only last, but would be safe, easier to maintain and stay clean. Mr. Walters outlined the key features of the dog park that would be a fenced zone, include a drinking fountain, benches for pet owners to socialize and watch their dogs, and trees for shade. Staff outlined plans to use decomposed granite that would require less maintenance and be more resilient. Staff said that they would work closely with the Architect on the final design of the dog park at Edendale Park.

Following brief comments and discussion, it was moved by Director Andrade, second by Director Jameson, and unanimously carried to adopt the *revised* Master Plan for Edendale Park that would now include a dog park.

**BOARD OF DIRECTORS’  
COMMITTEE REPORTS**  
(Continued)

Personnel: It was moved by Director Andrade, with regret, second by Director Jameson, and unanimously carried to adopt the following:

R-0809-85 Separation of Employment of Recreation Superintendent	Resolution No. R-0809-85, accepting the separation of the employment of Ms. Jill Bragg, Superintendent of Recreation, Item No. 1166, compensation \$10,536/month, \$126,432 annually, to be effective April 10, 2009.
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Ms. Jill Bragg was separated from the Hayward Area Recreation and Park District for failing to meet the standards of the Superintendent of Recreation job classification.

It was moved by Director Hodges, second by Director Jameson, and unanimously carried to adopt the following:

R-0809-86 Retirement of Parks Supervisor	Resolution No. R-0809-86, accepting the retirement of Mr. Bill Gardner, Parks Supervisor, Item No. 1132, compensation \$7,240/month, \$86,880 annually, effective June 30, 2009.
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Presentation of Staff Report - Mr. William Gardner’s Employment with the District – March 1972 To June 30, 2009	Staff reported that Mr. Bill Gardner was originally hired by the Hayward Area Recreation and Park District as a Groundsman in March 1972, elevated to the position of Caretaker in March 1974, Senior Caretaker in August 1986, and was appointed to the position of Parks Supervisor on May 15, 1998. Over the past 37 years, Mr. Gardner has virtually worked at each and every park in the Hayward Area Recreation and Park District, has unselfishly shared his vast knowledge of the District’s history with Staff, and passed on a great deal of historical information to his co-workers. Mr. Gardner is a Certified Arborist and a Qualified and Structural Applicator and, as Parks Supervisor, he has been a consistent advocate of staff development and certification to help Caretakers in their park duties and responsibilities.
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Board and Staff Extend Thanks to Mr. Gardner For 37 Years of Loyal And Dedicated Service	Staff said that the District would lose a very dedicated and knowledgeable employee and thanked Mr. Bill Gardner for his dedicated and loyal service for 37 years. The Board of Directors and Staff extended sincere best wishes to Mr. Bill Gardner and wished him well in his retirement.
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President’s Report: The Greater Hayward Area Recreation and Park Foundation Bylaws call for the Hayward Area Recreation and Park

**BOARD OF DIRECTORS  
COMMITTEE REPORTS**  
(Continued)

Appointment of  
Board Members  
To the H.A.R.D.  
Foundation

District to appoint Board Members and Staff to serve on the Foundation Board of Directors. Staff reported that the terms of office of Mr. Louis Andrade and Mrs. Minane Jameson expires in May 2009 and the Board needed to appoint them for an additional two years, in addition to formally appointing Mr. Waespi to the Board of Directors of the Greater Hayward Area Recreation and Park Foundation, to replace Mr. Richard Sheridan who retired in November 2008.

Appointment  
of District  
Representatives

The Board of Directors of the Hayward Area Recreation and Park District also appoints a liaison to serve on the Executive Board of the Foundation. Mrs. Jameson, who has served in that capacity since 2004 agreed to continue to serve in that role.

It was moved by Director Hodges, second by Director Pereira, and unanimously carried to adopt the following:

Re-appointment  
Of H.A.R.D.  
Board Members

Motion carried to appoint Director Andrade and Director Jameson for an additional two-year term of office on the Foundation Board of Directors. Further, Director Jameson was appointed to continue to serve as Liaison on the Foundation Executive Board.

**REPORT ON BOARD  
MEMBER ACTIVITIES**

Director Hodges -  
Reports on Visit to  
Adobe Park and the  
Bocce Ball Court  
Installed at the Park

Director Hodges briefly reported on his visit to the Adobe Park to see the renovation in progress there. He said that he was pleased with the project and complimented the use of oyster shells in the bocce ball court, which he indicated would be a popular amenity at Adobe Park that a lot of enthusiasts were waiting to play and compete on. Staff said that they would be working with the District's Youth and Adult Sports Supervisor, Mr. Noel Munivez, to put a reservation system in place, including the application process for group reservations for the bocce ball court.

Staff Comment -  
Renovation of Adobe  
Park on Schedule

For information of the Board, Staff reported that the Adobe Park renovation project is nearing completion and is on schedule, with the contractor currently working on the District's punch list items.

Director Andrade -  
Refers to Growing  
Popularity of  
Bocce Ball Sports

Director Andrade said that bocce ball court is becoming a popular sport and, following an evaluation of the popularity and the success of the sport at Adobe Park, the court can be successfully installed at other parks in the District. Staff noted that the bocce ball court was not installed at the recently developed Lewis Park for lack of funding. Director Jameson said that the bocce ball court at Silver Star Veterans Park is also popular, but in need of maintenance, along with shade structures for the comfort of the players. She was pleased to add that the bocce ball players are very anxious and cannot stay away from the new bocce ball court at the Adobe Park.

**REPORT ON BOARD  
MEMBER ACTIVITIES**  
(Continued)

Director Waespi -  
Attendance at  
Alameda County  
Chapter CSDA Dinner  
And CPRS District III  
Installation Dinner

Director Jameson reported that she continues to hear very positive comments about the Tennyson Skate Park being a challenging skate facility and the best in the Bay Area, with good grinding, inspite of all the issues at that location.

Director Andrade -  
Installation of the  
Water Recycling  
System at Castro  
Valley Water Park

Director Waespi reported that he was happy to attend, along with fellow Board Members and Staff, the Alameda County Chapter CSDA Annual Dinner in Pleasanton on Thursday, March 26<sup>th</sup>; and the California Park and Recreation Society District III Awards and Installation Dinner on April 2<sup>nd</sup>, hosted by the City of Dublin. He said that both events were well attended and enjoyable.

Impact of Project  
On Picnic Areas and  
The Park in General

Director Andrade referred to the installation of the water recycling system at the Castro Valley Community water park. Staff provided a brief report on the status of the project, which was awarded by the Board of Directors on March 9, 2009. Following a pre-construction meeting with the contractor on this date, Staff referred to a need for some lead time to allow the contractor to order materials for the project, with commencement of the project scheduled on April 1, 2009, and duration of the project from four to six weeks. Director Andrade said that the Castro Valley Community Park continues to be very popular and is heavily used. He requested Staff to notify individuals that hold picnic site reservations at Castro Valley Community Park about the water park project and the likely impact of the project on the picnic areas and the park in general, should they wish to relocate their reservation. He requested Staff to also post a notice at the park for the benefit of the park patrons and the visitors to the Castro Valley Community Park, following determination of the commencement and completion dates of installation of the water recycling system at the Castro Valley Community water park.

Notice to Notify  
Public About the  
Water Park Project

Annual Bonnet Parade  
And Egg Hunt –  
4/11/09; Kennedy Park

Director Pereira reminded her fellow Board Members that the Annual Bonnet Parade and Easter Egg Hunt at Kennedy Park, will be held on Saturday, April 11, 2009 at 9:30 a.m.

Next BOD Mtg.,  
4/27/09; 7:00 p.m.

President Pereira announced the next regular meeting of the Board of Directors will be held on Monday, April 27, 2009 at 7:00 p.m.

**ADJOURNMENT**

There being no further business to discuss, President Pereira adjourned the Board of Directors' meeting at 8:25 p.m.

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MINANE JAMESON, Secretary  
Board of Directors