



Hayward Area Recreation and Park District

1099 "E" Street, Hayward, CA 94541

(510) 881-6700

MINUTES

January 12, 2009

MEETING

The Regular Meeting of the Board of Directors of the Hayward Area Recreation and Park District was called to order by President Carol Pereira at 7:00 p.m. on Monday, January 12, 2009 in the Board Room of the Administration Building at 1099 'E' Street, Hayward, California.

BOARD OF DIRECTORS' WORK SESSION

H.A.R.D. Park Regulations

President Pereira announced that the Board of Directors held a Work Session at 6:00 p.m. to review and discuss the Hayward Area Recreation and Park District's Regulations Governing Use of Parks, Recreation Areas and Facilities and language proposed in the Non-Smoking Ordinance.

PLEDGE TO FLAG

The Pledge of Allegiance was followed by Roll Call.

PRESENT

Directors: Andrade, Hodges, Jameson, Pereira, Waespi

Staff: Shue, Silva, Gouveia, Lepore, Bragg, Maharaj

MONTHLY VOLUNTEER RECOGNITION AWARD

Ms. Susan Honda Eady – December 2008 VOM -- PhotoCentral Program

Staff announced that Ms. Susan Honda Eady, a volunteer in the PhotoCentral Program since 1998 was nominated for the Monthly Volunteer Recognition Award for December 2008. During 2008, she unselfishly contributed over 1,000 volunteer hours as chairperson and coordinator of many exhibitions and events of PhotoCentral.

One Thousand Volunteer Hours in 2008 as Chairperson and Coordinator of Exhibitions and Benefit Auction Of PhotoCentral

Susan organizes and coordinates the Sunday Photo Group, a monthly gathering of PhotoCentral photographers to share work and to discuss techniques, along with a monthly newsletter for the group. She has been in many PhotoCentral exhibitions and is always instrumental in organization, reception planning and hanging the exhibitions. Her biggest service during 2008 was coordinating the 2008 PhotoCentral Benefit Auction, which raised \$20,000 for the Program, a task that required contacting donors, framing and hanging the donated photographs for the exhibition, promoting the auction, organizing a website for online bids, coordinating the reception and auction closing, keeping track of the bids and seeking volunteers.

The next project that Susan has kindly volunteered to take on is assisting with the exhibition of internationally known local photographer, Bill Owens.

**MONTHLY VOLUNTEER
RECOGNITION AWARD**
(Continued)

Professionalism,
Dedication and
Attention to Detail

Susan Eady always makes herself available when called by the PhotoCentral Staff to help with any project and goes the extra yard. Staff of the PhotoCentral Program is very grateful for the volunteer work of Susan Honda Eady, who brings professionalism, dedication and detail-oriented attention to every aspect of her work in the Program.

Staff introduced Ms. Eady who was seated in the audience, along with her friends and colleagues from PhotoCentral.

Presentation
Of Recognition
Award

President Pereira on behalf of the Board of Directors and Staff thanked Ms. Eady and said that it was her pleasure to present the award in recognition of her dedication and outstanding service to the PhotoCentral Program.

Volunteer
Extends Her
Gratitude

Upon accepting her award, Ms. Eady thanked the Board of Directors and extended thanks to the many other hard working volunteers, and Geir and Kate Jordahl, Founders and Directors of PhotoCentral; and Wendy Gray, Instructor, of the PhotoCentral Program, for their support.

VOY Award
For 2008

Ms. Eady's picture will be displayed in the District Administration office as the Monthly Volunteer Recognition Awardee for December 2008. In addition, she will be eligible for the Volunteer-of-the-Year Award for 2008.

CONSENT CALENDAR

It was moved by Director Andrade, second by Director Jameson, and unanimously carried to approve the Consent Calendar as set forth below.

Minutes
12/22/08

The Minutes of the Regular Meeting of the Board of Directors on Monday, December 22, 2008 at 7:30 p.m.

Finance

The Invoices payable and Warrants paying the Invoices were prepared and presented for Board of Directors' approval.

R-0809-55
Personnel

Adoption of Resolution No. R-0809-55, authorizing appointments and the separation of Hourly Employees.

DISTRICT-WIDE

Lease of an
Additional
Vehicle for the
Custodial Division

For background information of the Board, Staff reported that at the September 8, 2008 Board Meeting, the Board of Directors authorized Staff to enter into a five-year lease agreement with Enterprise Fleet Services of San Leandro, for the lease of a District-wide Vehicle Fleet, consisting of sixteen (16) vehicles. Staff noted that the Lease Agreement allows for additional vehicles to be leased on an as-needed basis. Furthermore, the 2008/2009 Capital Outlay Budget of the District identified the lease of seventeen (17) vehicles.

DISTRICT-WIDE

(Continued)

Current Lease Agreement Allows For Lease of Additional Vehicles

Staff reported that the cargo van assigned to the Recreation Department's Custodial Division needed to be replaced. The monthly cost for lease of a new cargo van was \$410.37. Staff requested approval for the lease of one (1) cargo van for the Recreation Department's Custodial Division, utilizing the Hayward Area Recreation and Park District's five-year Lease Agreement with Enterprise Fleet Services of San Leandro, originally executed on September 8, 2008.

It was moved by Director Jameson, second by Director Waespi, and unanimously carried to adopt the following:

R-0809-56
Lease of an Additional Vehicle

Resolution No. R-0809-56, authorizing the General Manager to lease an additional vehicle for the Custodial Division of the Recreation Department, in the amount of \$410.37, utilizing the Hayward Area Recreation and Park District's five-year Lease Agreement with Enterprise Fleet Services, approved by the Board of Directors on September 8, 2008.

HILLCREST KNOLLS PARK

Extension of Real Property License Agreement - Additional Five (5) Years

On May 1, 1993, the Hayward Area Recreation and Park District entered into a Real Property License Agreement for real property in the Unincorporated Area, which is a section of Alameda County's Fairmont Government Center property, more commonly known as Hillcrest Knolls Park. Staff reported that since execution of the Agreement in 1993, there have been a few extensions and it was necessary to extend the License Agreement a third time for an additional five (5) years.

License Agreement Expired In May 2008

Staff reported that the License Agreement expired in May 2008 and the Hayward Area Recreation and Park District's request for a five-year extension, commencing on May 1, 2008 and terminating on April 30, 2013, was processed by Alameda County only recently. For information of the Board, Staff reported that the amount for lease of the real property was five dollars (\$5.00), which is the typical amount that public agencies are charged.

Request for Third Extension

Staff requested authorization for the General Manager to enter into a third extension of the Real Property License Agreement with Alameda County for Hillcrest Knolls Park to commence on May 1, 2008, and terminate on April 30, 2013.

It was moved by Director Andrade, second by Director Hodges, and unanimously carried to adopt the following:

**HILLCREST KNOLLS
PARK (Continued)**

R-0809-57
Extension of
Real Property
License
Agreement

Resolution No. R-0809-57, authorizing the General Manager to extend the Real Property License Agreement with Alameda County for real property in the Unincorporated Alameda County, known as Hillcrest Knolls Park, commencing May 1, 2008 and expiring on April 30, 2013.

Comments -
Director Jameson -
Rubberized Track
Surface

Director Jameson complimented the pictures of Hillcrest Knolls Park that were included in Staff's presentation. She referred to the rubberized walking track surface installed in the pathway as part of the improvements completed by the District at the Park. Staff added that the residents continue to utilize and enjoy the path that was installed at the request of the Homeowners' Association and paid for by the Alameda County Redevelopment Agency.

**BOARD OF DIRECTORS'
COMMITTEE REPORTS**

Appointment of
Four (4) Members
To H.A.R.D.
Citizens Advisory
Committee

President's Report: Staff reported that at the March 31, 2008 Board of Directors Meeting, the Board amended Article IV, Section 4 of the Bylaws of the Citizens Advisory Committee, which increased the maximum membership of the Committee from nine (9) to eleven (11), effective January 1, 2009. Staff further reported that during 2008, two (2) members of the Committee resigned, necessitating the appointment of four (4) new members to fill the vacancies, and increase the membership in accordance with the amended Bylaws.

Presentation of
Staff Report -
Application Review
By Board
Committee And
Recommendations

The vacancies were advertised and applications were due on November 30, 2008. Staff met with Director Andrade and Director Hodges on December 30, 2008 to review the thirteen (13) applications received to fill four (4) memberships. After careful review the Committee proposed that Mr. Mel Medeiros, San Lorenzo; Ms. Betty Moose, San Lorenzo; Ms. Leslie Rothwell, Castro Valley and Mr. Mark Salinas, Hayward, be appointed to the Hayward Area Recreation and Park District's Citizens Advisory Committee. Staff pointed out that two (2) appointments would be for a one-year term, and two (2) for a two-year term, to be determined by a blind draw at the Citizens Advisory Committee meeting on Monday, February 2, 2009 at 6:30 p.m. Staff recommended that the Board of Directors appoint the aforementioned individuals to serve on the Hayward Area Recreation and Park District's Citizens Advisory Committee.

Terms to be
Determined at
The C.A.C.
Meeting on
2/2/09; 6:30 p.m.

Motion Carried
To Appoint
Four (4) Members
To C.A.C.

It was moved by Director Hodges, second by Director Jameson, and unanimously carried to appoint Mr. Mel Medeiros, Ms. Betty Moose, Ms. Leslie Rothwell and Mr. Mark Salinas to the Hayward Area Recreation and Park District's Citizens Advisory Committee, effective immediately, with the term of their one-year/two-year appointment,

**BOARD OF DIRECTORS'
COMMITTEE REPORTS**
(Continued)

to be determined at the Citizens Advisory Committee on Monday, February 2, 2009 at 6:30 p.m.

Comments -
Director Andrade

Director Andrade said that in view of the strong pool of candidates, the decision to select four (4) candidates was a very difficult one for the Board Committee. Director Jameson said that she was pleased with the appointment of two (2) representatives from the San Lorenzo area.

B.O.D.
Standing
Committee
Appointments -
2009

On December 8, 2008, the Board of Directors reorganized itself by electing Directors to the offices of President, Vice-President and Secretary. President Pereira recommended the following Standing Committees for calendar year 2009: Finance Committee – Mrs. Minane Jameson; Capital Outlay Committee – Mr. Paul Hodges, Jr., Personnel and Program, Policy and Public Relations Committees – Mr. Louis Andrade and Golf Operations Committee – Mr. Dennis Waespi.

Ad Hoc
Committees -
2009

President Pereira also recommended changes to the Board of Directors Ad Hoc Committees that reflected the elimination of Committees that were no longer required, and the formation of new Ad Hoc Committees for special projects. The Board of Directors Standing and Ad Hoc Committees were effective immediately.

Request from the
Hayward Area
Shoreline Planning
Agency (HASPA) to
Rename Rooms at
The Hayward Shoreline
Interpretive Center

President Pereira referred to correspondence received from the Hayward Area Shoreline Planning Agency (HASPA) requesting the Hayward Area Recreation and Park District's support to rename an interpretive exhibit and aquarium room at the Hayward Shoreline Interpretive Center, the "*Frank and Janice Delfino Wetland Habitat Room.*" The correspondence was referred to the Board of Directors' Park Naming Committee for consideration, and a recommendation to the Board of Directors.

**REPORT ON BOARD
MEMBER ACTIVITIES**

Director Andrade reported that the pressure in the drinking fountain located near the restroom at the Meek Estate Park continues to be very low and in need of repairs.

Comments -
Director Jameson

Skate Park
Thoughts and
Ideas Very
Enlightening

Director Jameson reported on her recent visit to Lake Elizabeth skate park and the conversation that transpired with Mr. Matt Ritchie, a Park Ranger with the City of Fremont, assigned to the skate park, who was not only familiar with HARD's skate parks, but bragged about the Tennyson skate park being the best in the area, and one that he personally enjoys very much. She further reported that other items and ideas brought up during their conversation were very enlightening, and provided an insight on skaters in general from a Park Ranger's point of view. Director Jameson suggested that Mr. Ritchie be invited to make a presentation and talk to the Board and

**REPORT ON BOARD
MEMBER ACTIVITIES**
(Continued)

Skate Park
Comments
Referred to
B.O.D. Park
Standards Ad
Hoc Committee

Staff, along with Mr. Kevin Brown of Hayward, who addressed the Board of Directors on December 22, 2008 about the skate park at Cannery Park, to not only learn from them, but pursue their thoughts and ideas to successfully operate the skate parks in the District, and to involve them in the design of skate parks that will be included in future park developments of the District.

Director Andrade requested that Director Jameson's comments be referred to the Board of Directors' Park Standards Ad Hoc Committee first, and extended to a Work Session, if necessary.

Russell City
Energy Power
Plant – H.A.R.D.
To Send Letter
To EPA Requesting
Environment Review
And Biological Study

Director Jameson referred to correspondence sent to the Department of Fish and Wildlife by the Hayward Area Recreation and Park District requesting a full biological opinion and environmental impacts of the Russell City Energy Power Plant on the Hayward Shoreline properties. She requested that Staff send a similar letter by January 24, 2009 to the Environmental Protection Agency (EPA), which is the appropriate regulatory agency, to request an environmental review, along with a complete biological study to determine if there are any environmental issues that would impact both wildlife and public use of the Hayward Shoreline properties from construction and operation of the Russell City Energy Power Plant, as proposed. She said that it is important for EPA to consult and involve the Hayward Area Recreation and Park District in their decision surrounding the power plant.

Important for
H.A.R.D. To
Remain Involved
In the Power Plant,
As Proposed

Staff responded that they would prepare the letter and include a copy of the correspondence in the weekly General Manager's Report for the Board of Directors' information.

Comments -
Director Jameson

Recycling Program
Of H.A.R.D. and
Collaboration with
Public Agencies

Director Jameson referred to her meeting with Mayor Sweeney and Mr. Richard Valle of Tri-CED Community Recycling to discuss recycling in general and what the Hayward Area Recreation and Park District can do to expand and maximize their recycling program. Staff briefly referred to the District's current program and access to recycling containers at parks and facilities of the District for the convenience of park patrons and the public in collaboration with the City of Hayward, the Castro Valley Sanitary District and the Alameda County Waste Management Authority. The Board of Directors felt that it would be beneficial to work in partnership with non-profit recycling organizations and invite them to major events in the District to collect recyclables. Staff noted that they would continue to review and make recommendations to improve and expand recycling in the District.

Involvement of
Non-Profit Recycling
Organizations

Annual B.O.D
Awards – Luncheon
1/16/09; 12:00 Noon,
Mt. Eden Mansion

Staff reminded the Board that the Annual Board of Directors Awards Luncheon was scheduled at the Mt. Eden Mansion on Friday, January 16, 2009 at 12:00 Noon, to honor the recipient of the 2008 Individual Award, and the Organization Award recipients.

Next B.O.D. Mtg. -
1/26/09; 7:00 p.m.

The next regular meeting of the Board of Directors is scheduled on Monday, January 26, 2009 at 7:00 p.m. at the District Administration Office, 1099 'E' Street, Hayward.

ADJOURNMENT

There being no further business to discuss, President Pereira adjourned the Board of Directors' meeting at 7:40 p.m. in memory of Mrs. Chand Ram, who passed away on December 23, 2008, and Mrs. Leona Asmussen, who passed away on January 1, 2009, family members of present and retired H.A.R.D. employees.

MINANE JAMESON,
Secretary, Board of Directors