



# HAYWARD AREA RECREATION & PARK DISTRICT

## **BOARD OF DIRECTORS MEETING AGENDA**

### **MINUTES**

Monday, March 12, 2018  
4:00 P.M. Closed Session  
5:00 P.M. Study Session  
6:30 P.M. Regular Meeting

District Offices, 1099 'E' Street, Hayward, CA 94541  
(510) 881-6710

### **Public Comments on Items on the Agenda**

If you wish to speak on an item under discussion by the Board of Directors which appears on this Agenda, you may do so upon receiving recognition from the President of the Board. Please state your name and address and whether you are speaking as an individual, or are speaking for an organization, in which case, please state the name of the organization.

### **Public Comments on Items Not Appearing on the Agenda**

Any citizen desiring to speak on a matter not appearing on this Agenda may do so under Public Comments at such time the President of the Board will request remarks from the audience. Those comments, by State Law, are limited to items of interest to the public that are within the subject jurisdiction of the Board of Directors. You should be aware that the law prohibits the Board from discussing or acting at this meeting on items not on the Agenda except for very limited situations. Those situations are:

1. If an emergency exists. This generally requires the existence of work stoppage or a crippling disaster, which impairs the public health or safety. This requires the affirmative vote of three members of the Board; or
2. The Board finds that the need to act arose after the Agenda was posted. If five Board Members are present, this action will require a 2/3 Vote or four votes. If only three or four Board Members are present, this action will require a unanimous vote of all Board Members present; or
3. This matter had been placed on Agenda and posted previously at prior meeting within the last five-days and was continued until this meeting.

To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 5 minutes for each individual speaker and 30-minutes total time for public testimony on an item has been established by the Board of Directors.

### **Americans with Disabilities Act**

In compliance with the Americans with Disabilities Act, special assistance for participation in this meeting can be obtained by contacting the General Manager's Office at (510) 881-6711. A 48-hour notification will enable the District to make reasonable accommodations to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

***Carol A. Pereira, President***



**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG AND ROLL CALL (:12)**

**Present:** Board of Directors Jameson, Andrade, Pereira, Hatcher and Hodges were present for the Board Meeting.

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**2. REPORT OF CLOSED SESSION ACTION (1:00)**

**Action:** The Board of Directors had no action to report from the Closed Session.

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**3. ORAL COMMUNICATIONS (2:03)**

**3.1 Program Report – Summer Camp Preview**

**Executive Summary:** The Board of Directors will receive a report and presentation from Recreation Superintendent, Kerrilyn Ely regarding HARD Summer Camps.

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**3.2 Public Comments** (Note: For matters not otherwise listed on this agenda. The Board of Directors welcome your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and referred to Board of Directors Committee(s) and/or Staff.) To provide an opportunity for all members of the public who wish to address the Board, a time allocation of five minutes for each individual speaker and 30-minutes total time for public testimony on an item has been established by the Board of Directors.

**Action:** No public comments.

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**4. CONSENT CALENDAR (19:12)**

**4.1 Approval of Draft Minutes of the February 26, 2018 Board of Directors – Regular Meeting**

**Executive Summary:** The Board of Directors will consider approval of the Draft Minutes from the Board of Directors – Regular Meeting on Monday, February 26, 2018.

**Action:** On a motion by Director Hodges and seconded by Director Andrade. The Board of Directors voted unanimously 5-0-0 approving the Draft Board of Directors Meeting Minutes on February 26, 2018.

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**4.2 Approval of Draft Minutes of the March 1, 2018 Board of Directors – Special Meeting**

**Executive Summary:** The Board of Directors will consider approval of the Draft Minutes from the Board of Directors – Special Meeting on Thursday, March 1, 2018.

**Action:** On a motion by Director Hodges and seconded by Director Andrade. The Board of Directors voted unanimously 5-0-0 approving the Draft Board of Directors Meeting Minutes on March 1, 2018.

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**4.3 Appointment of Golf Superintendent [RESOLUTION NO. R-1718-55] (19:43)**

**Executive Summary:** The Board of Directors will consider adopting Resolution approving the Appointment of Golf Course Superintendent.

**Action:** Appointment of Golf Superintendent was removed from the Consent Calendar.

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**4.4 Approval of Amendment to the Purchase Order for Douglas Morrisson Theatre Office**

**Renovation**

**Executive Summary:** The Board of Directors will consider the approval of an amendment to the purchase order with Transitions, Inc. for the Douglas Morrisson Theatre Office Renovation Project.

**Action:** On a motion by Director Andrade and seconded by Director Hatcher. The Board of Directors voted unanimously 5-0-0 approving the amendment to the purchase order for Douglas Morrisson Theatre Office Renovation.

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**5. WRITTEN COMMUNICATIONS - NONE**

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**6. PUBLIC HEARINGS – NONE**

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**7. UNFINISHED BUSINESS - NONE**

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**8. NEW BUSINESS (26:21)**

**8.1 Audited Financial Statements for FY 2016-17**

**Executive Summary:** The Fiscal Year 2016/2017 Audited Financial Statements of the Hayward Area Recreation and Park District, were prepared by CPA firm, Badawi and Associates, and incorporates the management discussion and analysis prepared by Staff. The Board will receive a report from the Auditor on the financial statements and findings from the annual Audit for the Fiscal Year ending June 30, 2017.

**Action:** On a motion by Director Jameson and seconded by Director Hodges. The Board of Directors voted unanimously 5-0-0 accepted the Audited Financial Statements for FY 2016-17.

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**9. OTHER BUSINESS**

Brief informational-only reports from the Board of Directors and/or Staff, including Board Member activities, Committee Reports and Reports by the Board of Directors related to meetings attended on behalf of the District or at the District's expense (AB1234).

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**10. ADJOURNMENT**

*This meeting is adjourned in honor and memory of:  
Charles Plummer, former Alameda County Sheriff.*

The next Regular Meeting of the Board of Directors will be held on Monday, March 26, 2018 at 6:30 P.M. at the District Offices (1099 'E' Street, Hayward, CA 94541).

*This AGENDA is posted in accordance with Government Code Section 54954.2(a)*

**NOTICE: DISCLOSABLE PUBLIC RECORDS RELATING TO THE OPEN SESSION AGENDA ITEMS:**

*Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b)(1) and (2) are available to the public for inspection at no charge during business hours at our Administrative Offices located at 1099 'E' Street, Hayward, California.*